

McKenzie Elementary PAC Meeting Jan 14, 2026

Call to order at 6:35

Attendance: Angela Karangwa, Allison Schein, Tracy Len, Manbir Samra, Carmen Gauvreau, Jordana Beattie, Natalie Coffin

1. Admin update - Carmen
 - a. Student led conferences are Wed, Feb 4, also early dismissal, and book fair and art show
 - b. Second term clubs - info coming home Friday newsletter and in hallway
 - c. Spring sports are coming too
 - d. Pro-D days Jan 26 - elementary conference, district wide and Feb before long weekend
 - e. Quote for GAGA ball pit: equipment only cost is \$9,000, installing and ground work costs extra, decision needs to be made on location before a quote can be requested
 - f. Coupon books brought in \$5,000 for library furniture, PAC is matching
 - g. Arborist coming in to check on the trees where the tree came down last week
 - h. Update from Natalie - coupons books, fundraiser was successful, in process of looking into furniture options and then getting costs to bring to PAC to then match or top up
2. Treasurer's update

Thank you for counting up cash after bake sale and tree chipping!!!

 - a. Winter concert bake sale earned \$746.35
 - b. Tree chipping earned \$1,816.08
 - c. Babysitting budget - \$150 in budget, spent \$65 so far - try to bring down the cost and see how long the \$150 will last, vote on increasing budget later if needed
 - d. Teams subscription, \$101.50/year Angela, having our own license would allow us to create our own links for PAC meetings or parent education or other events rather than using Carmen's - motion to purchase for this year and then re-evaluate for next year, Allison seconded, vote carried
3. Events
 - a. Tree chipping recap and lead for next year - next year is Tracy's last year of doing it, no volunteers signed up to help this year, second highest amount in 11 years, **need a lead for the 2026-2027 school year** and Tracy will support, work involved is emailing company, making a poster and getting the word out, sending a thank you to the company, no expenses involved, some work in getting the dates set in Sept/Oct
4. Big projects
 - a. GAGA ball pit
5. Parent Education

- a. Fairfield psychology presenting on Emotion-Focused Family Therapy on Jan 19 from 6 to 7:30 in the library and online, word is out in the newsletter, facebook and to other schools, low uptick so far - only 6 registered, Wendy sending that info to Fairfield just to make sure that they are ok to go ahead. Check in to see what potential numbers could be allowed if babysitting is going to be offered.
 - b. Wendy inviting healthy schools co-ordinator to come to March meeting to discuss topics that Island Health can offer. Also can be available at Welcome to Kindergarten event - Wendy will connect Carmen to co-ordinator
6. Open PAC positions
 - a. call out for a chair or co-chairs and members at large, post on facebook to see who wants to join, add more info about what the PAC is about and the benefits of being involved, checking PAC email, PAC newsletter?
7. Manbir - working on a program to bring money to the PAC from real estate sales or other businesses - thank you!
 - a. There are lots of ways that businesses can help, donations of time or money, having a place to acknowledge the businesses that are helping us, Tracy sending out an acknowledgement of Bartlett Tree for the donation of tree chipping, feature business/community connections businesses that might offer PAC rates or donations
8. Minutes for next month will be TEAMS transcription

Next meeting on Feb 11 (hybrid)

Adjourned at 7:24

McKenzie PAC Treasurer's Report

Balances Jan 10, 2026			
Operating Account	13,620.14		
Gaming Account	15,717.08		
Savings Account	13,369.94		
School Account	5,109.00	at September 8, 2025	
Fundraising Activity			
	Income	Expenses	Profit
Hot lunch	4,555.30	1,681.62	2,873.68
Halloween Dance	1,371.39	534.61	836.78
Wreath making	1,200.00	723.08	476.92
Family Photos	510.00		510.00
Winter concert bake sale	746.35		746.35
Tree Chipping	1,816.08		1,816.08
Totals	10,199.12	2,939.31	7,259.81
Budget Items			
	Budget for 2025-2026	Spent in 2025-2026	Balance Remaining
PAC Expenses			
PAC administrative costs	150.00	65	85.00
Supplies/Software	400.00		400.00
Speakers/Parent Education	118.18		118.18
Staff lunch	300.00		300.00
Misc	200.00		200.00
Outdoor Project	25,000.00		25,000.00
Grade 5 Grad	175.00		175.00
Student Activities (Recreational)			
Special Request/School Clubs	200.00		200.00
Bus Transportation/Field Trip	3,000.00		3,000.00
Fun Day	1,300.00		1,300.00
Sports Equipment and Uniforms	500.00	500.00	0.00
Field Trips approx. \$15/student	4,000.00		4,000.00
Student Activites (Cultural)			
Performing Arts	950.00		950.00

Student Activities (Educational)			
Music	140.00	140.00	0.00
Classroom Educational Aids (\$140/class)	1,680.00	1,680.00	0.00
Library Resources	500.00	500.00	0.00
Learning Assistance	140.00	140.00	0.00
School Counsellor	140.00	140.00	0.00
Student Activities (Administrative)			
Birthday Pencils and Lunch Supplies	50.00	50.00	0.00
Strong Start	200.00	200.00	0.00
Swim Club	486		
Totals	39,143.18	3,415.00	35,728.18