

**McKenzie Elementary PAC Meeting**  
**Dec 10, 2025**

Call to order at 6:39pm

Attendance: Carmen Gauvreau, Natalie Badringa, Angela Karangwa, Wendy Anderson, Allison Schein, Samantha Blair, Jordana Beattie, Myra Lepp, Colleen Leithwood, Krystina Cope, Tracey Len, Jennifer Wanless, Meghan Thom

1. Ready Step Roll update - Natalie Badringa
  - a. PDF attached for full update and notes
  - b. Survey shows 50% of students are driven to school, 46% driven home; 36% walking, 40% walking home, households would prefer to drive less, walking and biking more, some interest in school bus, but not an option; good participation in survey, we won a scooter rack
  - c. Action plan items on pdf - lowered speed limits and increased signage, let's get visible day, crossing guard appreciation, Think of Me messages about safe driving - K-3 classes participated and signs will go along the fence
  - d. Further actions - install signs on fence, "fake" tickets that were made by students, Saanich still assessing ways to reduce traffic speed
  - e. Next steps: Sustainable commute check-in at future meetings, commute buddies to walk together, bike swaps and fix it events, rain gear swap and sale, celebrate success, let's get visible day
  - f. Questions for Natalie - what were the reasons people aren't cycling who want to? no sidewalks and parked cars on the side of the road -could we get a crosswalk on Carey at Wiseton St? Natalie will take this back to the program
2. Admin update - Carmen
  - a. Will the PAC be contributing to the hampers? Yes, we will use the Country Grocer cards from save the tape, doing 14 hampers
  - b. Winter concerts next week, rehearsing this week, two afternoon concerts
  - c. Staff changes: Ms. Eva working at DND now, Ms. Val off and back next week, new EA Hannah
  - d. Tennis arranged by Ms. Sparrow, each class gets 3 or 4 lessons, Jan to spring break
  - e. Student-led conferences and art show and book fair coming up in Feb
  - f. Learning update live this Friday, term 2 has started, look at portfolios if teachers are using them, use parent connect to access them
  - g. End of Jan is new kindergarten literacy assessment, new provincial mandate, we are one of the first districts, will be expanding up to grade 3 in the future; question: what is the reason for the kindergarten assessments? Not clear, but there isn't any assessments until FSAs at grade 3 and 4
  - h. Today was full indoor day at recess, Monday was indoor for 2nd recess only, so much rain, wanting to get outside again tomorrow

- i. Library fundraiser - raised over \$5,000 for new furniture, can we do the coupon books again? Feedback on coupon book - clear instructions on the online fee
- j. GAGA ball pit - costs will be reduced if it can go on blacktop, but the space is limited when the fields are closed, Carmen if getting a quote for on black top vs field
- k. Swim caps - full amount is \$486 to fund - will come from gaming as a reimbursement, Angela motioned, Colleen seconded, no opposed

3. Treasurer's report
  - a. Halloween dance brought in \$836.78
  - b. Wreath making brought in \$476.92
  - c. Gaming funds used for \$15/student clarified for staff
4. Events
  - a. Winter concerts - sign up genius for bake sale donations and selling before and after concert, looking for 4 volunteers, volunteers for selling at the bake sale table get VIP seating at the concert - Tracy will set up
  - b. line up will be different this year with seating, enter through Margaret doors, one of the concerts will have strings and one won't
  - c. Reminder that there is only afternoon concerts this year, both concerts seem balanced
5. Fundraising
  - a. Purdy's fundraiser brought in \$693, see Facebook and newsletter for pickup
  - b. Mountain West brought in \$510
  - c. Victoria Royals - 50 physical tickets at \$15 up front cost, sell for \$25 is suggested; maybe get this organized for next year before Christmas to be more likely to sell all the tickets, might be hard to sell all tickets in second half of year and then we are stuck with unsold tickets
  - d. Tree Chipping - 3rd and 4th of Jan, 10 to 2, already promoted online and will be in newsletter, sign up genius coming after winter concert, posters coming as well
6. Parent Education
  - a. Parent Education Fund - all funds were allocated to the VCPAC, we still have money left over from last year, but not sure about future years
  - b. Fairfield psychology presenting on Emotion-Focused Family Therapy on Jan 19 from 6 to 7:30 in the library. Other schools will be invited as well. Poster coming to newsletter. Can we do hybrid option? - tricky to get the sound working properly during the presentation for hybrid, could add q and a through a teams link to improve hybrid, Carmen can set up guest wifi to use, works best when we have microphone, Carmen can set up the teams link if needed, babysitting? Yes, we can offer that
  - c. Another free option from the sd 61 healthy schools co-ordinator. Topics? Co-ordinator can come in to a future PAC meeting, will plan to offer in the spring
7. Open PAC positions
  - a. call out for a chair or co-chairs and members at large, post on facebook to see who wants to join, add more info about what the PAC is about and the benefits of

being involved, poster at bake sale - qr code for facebook page, reminder of dates, use events on facebook, keep adding agenda ahead of time

Next meeting on Jan 14 (virtual)

Adjourned at 7:53pm

# McKenzie Elementary School



# Final Report 2024/25



PAC Fall 2025  
Contact: Natalie Bandringa [regionalplanning@crd.bc.ca](mailto:regionalplanning@crd.bc.ca)

# Agenda

1. Re-cap
2. Action Plan
3. Next Steps



# Program Overview



**READY STEP ROLL**  
SUSTAINABLE SCHOOL COMMUTE PLANNING

The overall goal of the CRD's Ready Step Roll program is to **improve safety, accessibility, convenience and comfort** so that **more students, families and staff** can choose to walk, bike, roll, take the bus, or carpool as a desirable option to and from school **more often**.



There are **many benefits** to choosing active and sustainable transportation to/from school more often (all or part-way).

- HEALTH & WELL-BEING**
  - Support physical and mental health
  - Decrease stress, anxiety and depression
  - Encourage social interaction and improve social skills
  - Promote lifelong healthy commuting habits
- ACADEMIC & LIFE-SKILLS**
  - Arrive energized and more able to concentrate
  - Improve student learning and academic outcomes
  - Cultivate decision-making, time and risk management skills
  - Build confidence, capability, independence and autonomy
- PERSONAL & ROAD SAFETY**
  - Reduce traffic congestion
  - Lower risk of collision and injury
  - Practice valuable pedestrian, cycling and transit skills
  - More eyes on the street with safety in numbers
- COMMUNITY & HOUSEHOLD**
  - Save time and money
  - Better understand the local area
  - Increase sense of belonging and community connection
  - Relieve pressure and stress from household routine
- CLIMATE ACTION & AIR QUALITY**
  - Lower environmental footprint
  - Reduce vehicle greenhouse gas emissions
  - Improve air quality by reducing air pollution
  - Lower risk of lung and cardiovascular disease

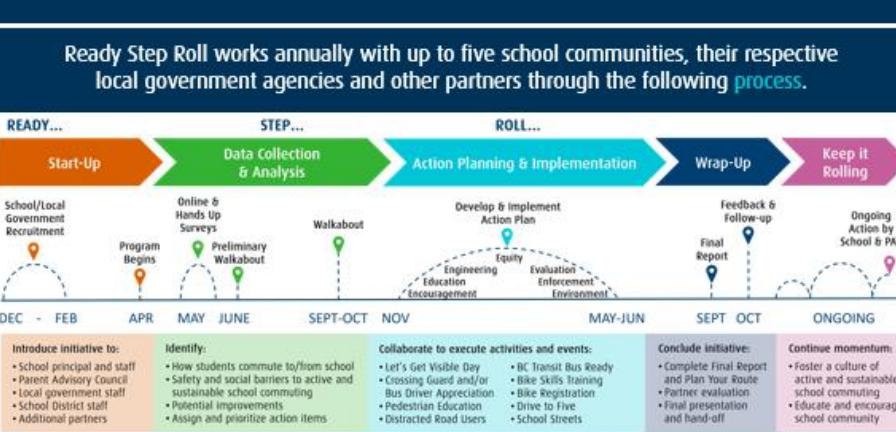
Our comprehensive **7 E's** approach to sustainable school commute planning.



Learn more at [crd.bc.ca/ready](http://crd.bc.ca/ready)

CRD

Ready Step Roll works annually with up to five school communities, their respective local government agencies and other partners through the following **process**.



**READY...**

**STEP...**

**ROLL...**

**Wrap-Up**

**Keep it Rolling**

**KEY PARTNERS**

Capital Regional District staff project manage and facilitate Ready Step Roll, the region's sustainable school commute planning program.

Key partners include:

- Local Governments
- School Administration
- School Community
- School District
- B.C. MOT
- ICBC
- Police
- BC Transit
- Capital Bike
- Project 529

**RESOURCES FOR SCHOOLS**

Participating schools receive several RSR resources, including but not limited to:

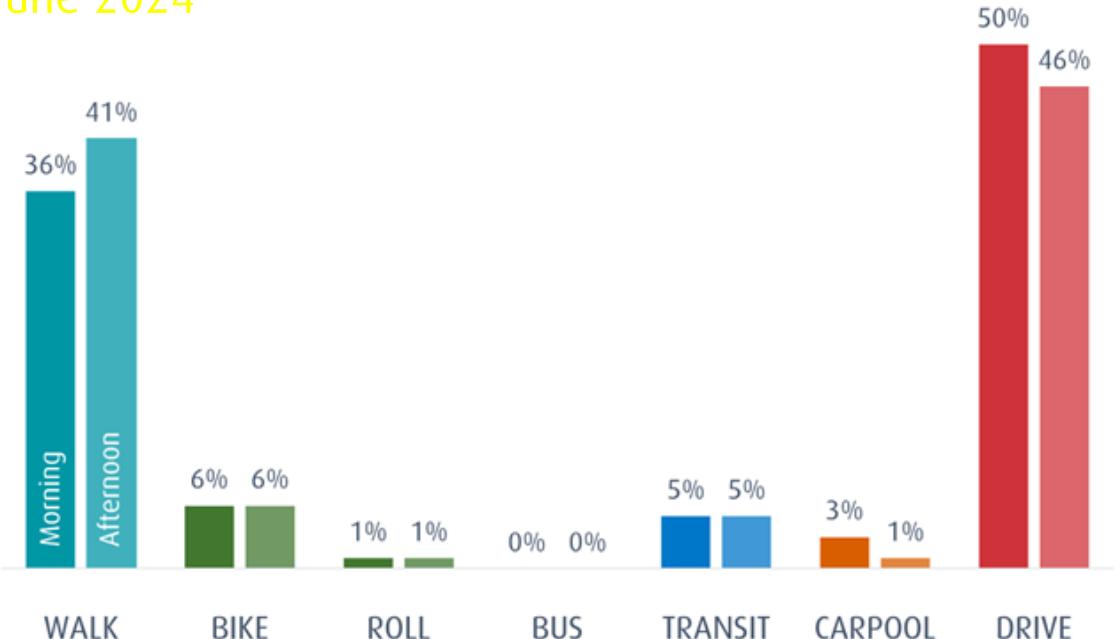
- School Commute Buddies pamphlet
- Plan Your Route pamphlet
- Final Report and Action Plan
- Safety tips, celebration, education and encouragement activities and events



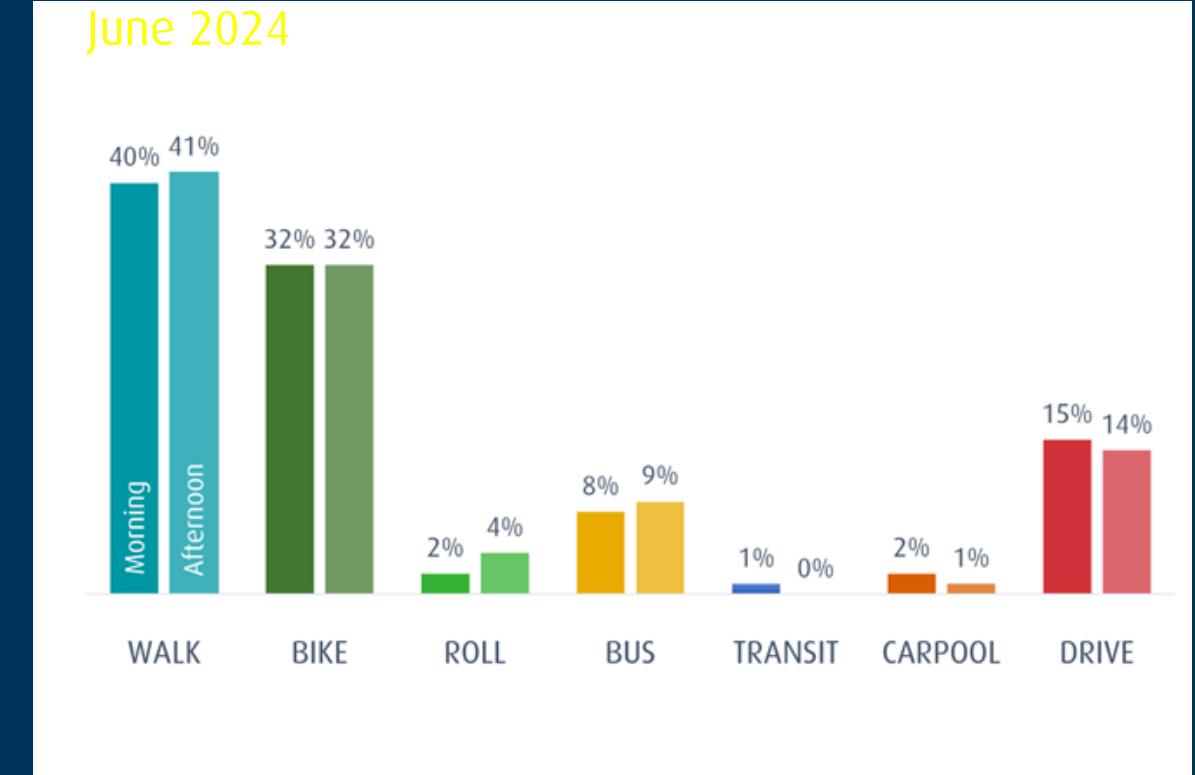
Learn more at [crd.bc.ca/ready](http://crd.bc.ca/ready)

CRD

## How students *typically* get to and from school June 2024



## How households would *prefer* to get to/from school June 2024



*Student population: 260*

*Surveys completed: 169*



# Action Plan



# McKenzie Elementary School Action Plan



As presented in the **McKenzie RSR 2024/25 Final Report** (to be posted on CRD website)

the **Action Plan** (Appendix C) is a comprehensive guide that identifies:

Item	Location	Issue Description	Implementation	Lead	E's	Status
1.0	School Property					
2.0	School Zone (area surrounding school as defined by local government signage)					
3.0	School Catchment (catchment area boundaries defined by school district)					
4.0	General Issues (not location-specific)					
5.0	Education, Encouragement and Equity Events, Activities, and Initiatives					

# Action Plan



## Key Accomplishments:

- ✓ Scooter rack purchased by CRD and installed by School District 61.
- ✓ Installed stop sign at exit and added bollard to curb in the back parking lot to increase visibility.
- ✓ Installed no stopping signs at eye level along Raymond Street.
- ✓ Extended no stopping zone along Margaret St and Raymond St. intersection.
- ✓ Relocated time limited parking sign to no stopping sign on Margaret Street for clarity.
- ✓ Installed new stop signs (2-way stop) at Raymond St. N, Malibu Pl. and McKenzie Ave intersection.
- ✓ Installed temporary speed display device on Raymond St. N.
- ✓ Carey Rd. speed limit reduced to 40 km/h.
- ✓ Neighbourhood streets speed limits were reduced to 30 km/hr. - includes Kenneth St., Tait St., Agnes St., Broadway St., Baxter Ave., and Baker St.
- ✓ Audible pedestrian signals added to all crosswalks on McKenzie Ave.

# Action Plan



## Key Accomplishments:

- ✓ Hosted a Let's Get Visible Day.
- ✓ Hosted a Crossing Guard and School Bus Driver Appreciation Day.
- ✓ Provided pedestrian safety education to K-3 classes in coordination with ICBC's Think of Me program.
- ✓ Provided in-school cycling skills training to Grade 4-5 students via Capital Bike (free every 2+ yrs)
- ✓ Delivered in-class and on-bus BusReady education via BC Transit to all interested classes.
- ✓ Distributed our School Commute Buddies pamphlet.
- ✓ Created Plan Your Route map brochure for ongoing distribution
- ✓ Delivered ICBC's Think of Me program (student artwork postcards/tickets)
- ✓ SaanichPD to continue speed enforcement in school zones

# Action Plan

## Key Accomplishments:

### school commute buddies



Walking, biking, or rolling to school is a great opportunity for students to get fresh air, have fun, exercise and get to know their neighbourhood better.

There's safety in numbers!  
Meet up with friends and neighbours to walk, bike, roll or bus together.

READY STEP ROLL

#### additional information

What is the legal minimum age for children to walk, bike, roll or take public transit to/from school without adult accompaniment?

There is no legal minimum age for children to be left unsupervised in British Columbia. Canada Safety Council guidelines recommend that children under the age of 10 not be left alone.

Parents and caregivers should consider the capabilities of child(ren) to determine when they are able to safely navigate roadways and intersections and access public transit.

Parents and caregivers are encouraged to build the capacity of their child(ren) and assess their readiness to use active and sustainable transportation without an adult.



#### did you know?

Among the top dangerous driving behaviours in B.C. school zones are:

- Speeding
- Distracted driving
- Making U-turns
- Stopping in no stopping and no parking zones
- Ignoring/rolling through stop signs
- Failing to obey crossing guards



[www.crd.bc.ca/ready](http://www.crd.bc.ca/ready)

#### live too far or no time to walk?

##### Your commute matters!

When you decide not to drive door-to-door, you help reduce traffic congestion and make streets and school drop off/pick up safer for all.

##### When you need to drive, consider:

- Finding an alternative drop off/pick up site a block or two away where you can safely park and walk to school.
- Driving part-way and meeting up with your school commute buddies to walk, bike or roll the rest of the way together.
- Inviting others to join you. There's safety (and sustainability) in numbers!

#### crossing basics

##### STOP

Approach the street carefully. Wait a step back from the curb until traffic has stopped or passed. When possible, use crosswalks or traffic signals.

##### LOOK

Left, right, left and shoulder check.

##### LISTEN

Remove your headphones or put your phone or text conversation on hold so that your focus is on the road and you can hear oncoming traffic.

##### LOOK AGAIN

Make eye contact with drivers and cyclists and wait until they have stopped or passed before crossing.

##### WALK

When the intersection is clear, start crossing and keep looking for approaching vehicles and bicycles.

#### plan your route

Selecting your safest route can be simple or complex, depending on the location and distance between your home and school.

##### It is important to determine:

1. **Where you will walk, bike, roll or bus.** When walking, choose sidewalks or paths where possible, even if that means the trip will take a bit longer.
2. **Where you will cross streets.** Choose routes with the fewest and safest streets to cross. For example, cross where there is a crossing guard, crosswalk or traffic light and avoid busy, high-speed or multi-lane roads where possible.
3. **How much time you need.** Time your route to arrive 5-10 minutes before the bell.



did you know?  
children's walk pace is about 8 mins/500m

#### tips for success

- Practice the route together!
- Have conversations about any potential concerns.
- Check-in regularly to discuss experiences openly and adjust as needed.

#### how to be a school commute buddy

Drivers have a responsibility to obey the rules and watch for pedestrians and cyclists, but you can't always count on them to keep you safe.

Here's how you can be a responsible road, sidewalk and trail user:

##### BE ALERT

- Be aware of your surroundings and always look out for vehicles and other road users.
- Be careful at intersections and make eye contact with fellow road, sidewalk and trail users.
- Listening to music or using your phone are dangerous distractions that make it hard to hear or notice approaching traffic when you are walking, cycling or rolling.

##### BE VISIBLE

- Wear bright or reflective materials.
- Use lights and reflectors on your body, backpacks and bikes.
- Where possible, stay on sidewalks and pathways. When there is no sidewalk, walk single file facing traffic so you can see approaching vehicles and they can see you.

##### BE PREDICTABLE

- Learn, understand and obey the rules of the road, traffic signals and signs.
- Cross at traffic lights, crosswalks or with crossing guards whenever possible.
- Communicate your intentions using your voice, hand signals, eye contact, lights or bells.

##### BE COURTEOUS

- Safely share the roads, sidewalks and trails by practicing good etiquette.
- Remember to keep to the right, yield to others, mind your speed, alert others before passing, keep dogs on leash and respect the environment.
- Show mutual respect to fellow road, sidewalk and trail users and be kind if they make mistakes.



# Action Plan

## Key Accomplishments:



# Action Plan

## Key Accomplishments:



# Action Plan



## Key Accomplishments: K-3 Pedestrian Education + 4/5 Bike Skills

Think of me. Drive safely.



First name: Sukhraj  
Grade: 2



Think of me. Drive safely.



First name: kai  
Grade: 3



Think of me. Drive safely.



First name: Hailey  
Grade: 1



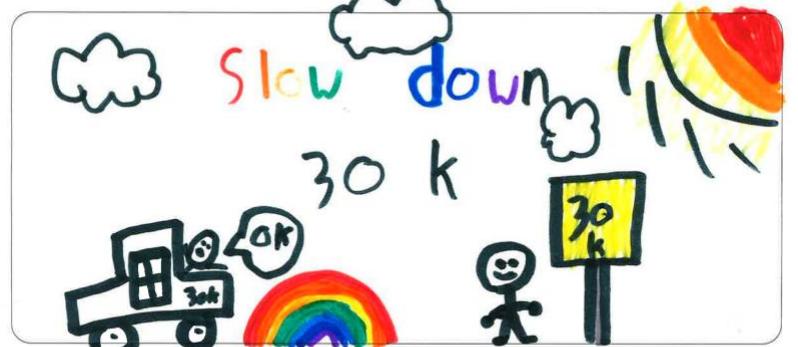
Think of me. Drive safely.



First name: Kayden  
Grade: 4



Think of me. Drive safely.



First name: Hadam/Liam  
Grade: 3



# Action Plan

## Key Accomplishments:



### Crossing Basics

Choose a spot to cross with a long, clear view in both directions. When possible, choose to cross the road at marked crosswalks or traffic signals. STOP, LOOK, LISTEN, and THINK before you CROSS.

**STOP** One big step back from the curb or shoulder. Wait a safe distance from edge of the road.

**LOOK** Left and right a few times for approaching traffic.

**LISTEN** Remove headphones and pause your phone or text conversation so you can hear traffic.

**THINK** About whether it is safe to cross - when the road is clear or all traffic has stopped. Make eye contact with drivers and cyclists.

**CROSS** When the roadway is clear, start crossing. Keep looking and listening for approaching traffic while you cross.

#### did you know?

Among the top dangerous driving behaviours in B.C. school zones are:



- Speeding
- Distracted driving
- Illegal parking/stopping
- Double parking
- Ignoring or rolling through stop signs
- Stopping in no stopping/no parking zones
- Making U-turns and/or 3-point turns
- Failing to obey crossing guards
- Children exiting vehicles on the traffic side by themselves

### Tips for Success

- ✓ Use crosswalks, sidewalks and crossing guards when possible. If there are no sidewalks, walk single file facing traffic so that you can see approaching vehicles and they can see you. Make eye contact.
- ✓ Practice your route together to build your confidence and independence. Identify any potential concerns and address them.
- ✓ Avoid shortcuts through parking lots or around parked cars. Vehicles have front, back, and side blind spots. The larger the vehicle, the larger their blind spots. Be alert and visible.
- ✓ Wear bright and/or reflective gear when walking or cycling. Use lights on your body and bicycles.
- ✓ Share your experiences, check in regularly and make adjustments to optimize safety and comfort.
- ✓ Invite neighbours and friends to join you along the way or establish meet up spots and go part-way to school together!



#### Questions?

Contact your PAC, Principal or CRD Regional Planning  
[regionalplanning@crd.bc.ca](mailto:regionalplanning@crd.bc.ca)

[www.crd.bc.ca/ready](http://www.crd.bc.ca/ready)

## Plan Your Route McKenzie Elementary School



Join in and help support more students and their families confidently use active and sustainable transportation for the commute to and from school!

CRD

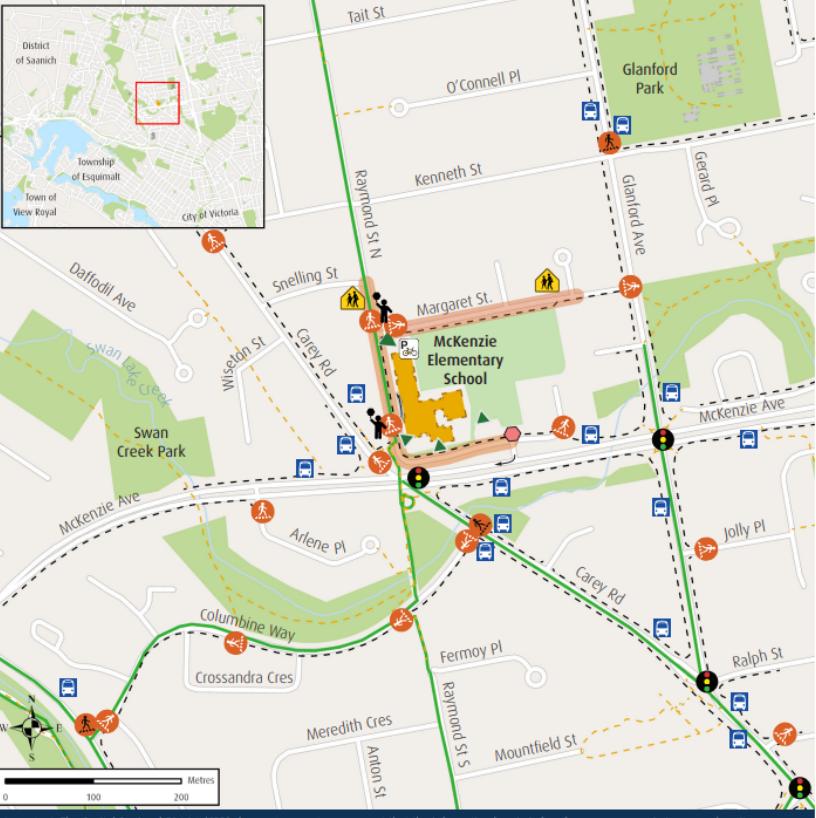
READY STEP ROLL

## PLAN YOUR ROUTE TO MCKENZIE ELEMENTARY SCHOOL

Selecting your safest route can be simple or complex, depending on the location and distance between your home and school.

It is important to determine:

1. Where you will walk, bike, roll or bus. When walking, choose sidewalks or paths where possible, even if that means the trip will take a bit longer. If you're bussing, wait at designated bus stops a safe distance away from the road.
2. Where you will cross streets. Choose routes with the fewest and safest streets to cross. For example, cross where there is a crossing guard, crosswalk or traffic light and avoid busy, high-speed or multi-lane roads where possible.



Important: The Capital Regional District (CRD) does not warrant or represent that the information herein is free from errors or omissions, nor does it warrant the safety or suitability of any route, trail, road or pathway depicted or otherwise described herein. This information is provided for general information purposes on the condition that the (CRD) will not be liable for any loss, damage, costs, or expense whatsoever incurred by any person or entity using or otherwise relying upon it. The use of this document by any person or entity is entirely at their sole risk.

#### Did you know?

a child's walk pace is about 8 mins per 500 metres

READY STEP ROLL

# Action Plan



## Key Actions forthcoming in short-term:

- ✓ Install enlarged Think of Me postcards on fences along school frontage to increase visibility of the school zone
- ✓ ICBC and SaanichPD to hand out student artwork postcards while enforcing traffic infractions in the area
- ✓ Saanich to consider traffic calming along school frontage to manage vehicle speeds
- ✓ Saanich to review sidewalk width and consider closure of staircase connecting pathway to Carey Rd.
- ✓ Saanich to review parking restrictions on Snelling St. and consider limiting parking to one side of the street
- ✓ Saanich to review and consider stop sign control changes and crosswalk for pedestrian and cyclist traffic at Kenneth St and Raymond St. N.
- ✓ Pedestrian and cyclist upgrades on Glanford Ave from McKenzie to Judah.
- ✓ Post the RSR Final Report and Plan Your Route Map on CRD website
- ✓ Distribute Plan Your Route Map to each student
- ✓ Link RSR final report and resources on school website



# Next Steps



# Next Steps

## Actions for PAC to keep going:

- ✓ Keep recruiting interested parents/caregivers, students & community members to enable greater mode shift toward active & sustainable transportation
- ✓ Have "Sustainable Commute check-in" as a standing item in PAC meetings (i.e. school bus and road safety incidents, connect families for commute buddies, invite VicPD)
- ✓ PAC can keep it fun by hosting events:
  - Bike Swap/Sell & Fix Event (swap/sell bikes, hire a bike mechanic to attend)
  - Rain Gear Swap/Sell
  - Celebrate and promote success such as mode shift due to new school bus
  - Host Let's Get Visible Day
  - Host School Crossing Guard Appreciation Day



# Next Steps



## Actions for School Admin to keep going:

- ✓ Annually review Action Plan & continue to reach out to jurisdictional partners to follow-up on implementing priority actions
- ✓ Bring items to PAC's standing item "Sustainable Commute check-in" (i.e. school bus, any road safety incidents, connect families for commute buddies)
- ✓ School Admin. can re-enforce good behavior & provide education:
  - Annually promote Plan Your Route map and School Commute Buddies (i.e. link on school website)
  - Coordinate in-school cycling skills training (Gr.4/5) and BusReady (all classes)  
(FREE! thanks to Provincial funding every 2-3 yrs, delivered by Capital Bike and BC Transit)
  - Review pedestrian safety education to all classes
  - Principal's newsletters – promote walking & cycling, good driver behavior, use of school bus

# Thank you!



Natalie Bandringa [regionalplanning@crd.bc.ca](mailto:regionalplanning@crd.bc.ca)