

McKenzie Elementary PAC Meeting

September 10, 2025

Call to order: 6:34pm

Attendance: Melanie Nielsen (recorder), Shelley Pugh, Angela Karangwa (chair), Allison Schein, Rebecca Visser, Abha, Wendy Anderson, Myra Lepp, Meghan

Admin reps: Carmen Gauvreau, Jordana Beattie

1. Admin Updates – Carmen

- a. Class grid and new staff
 - i. 12 divisions, 257 students with 24 new-to-school students and 34 kindies
 - ii. Class grid: 2*K, 3*1/2, 1*2/3, 3*3/4, 3*4/5
 - iii. Posting up for one 3/4 teacher as of tomorrow
 - iv. New staff:
 - Rebecca Kim - Inclusive learning
 - Lauren Williamson – Inclusive learning/ELL
 - Katie Lutes - school counsellor
 - Kathy Pinch - EA
 - Jennifer Fisher – strings
 - Jennifer Harvey, Matt Scott - teachers
- b. New SD safety plan in place, new police liaison Constable Dion Birtwistle
 - would like to attend a PAC meeting (in-person)
- c. Winter concerts - two afternoons only (December 17th and 18th)
- d. Welcome Back Event September 17 with open house 5-5:30pm
- e. Class lists - will be available early next week (reverse permission)

2. Treasurer's Update – Wendy

- a. end of June reconciled
- b. preparing for budget at October meeting
 - Carmen to bring forward ideas from staff
- c. Shelley is working on gaming grants as well as extension from previous years
 - if we can't extend, we'll need to think of where we can direct gaming grant (performing arts)
- d. Outdoor project - how long do we want to keep working towards it?
 - \$34K is the latest quote from the district, we'll still need to get in the queue with the district's other projects
 - PAC budget is currently \$25K, Wendy will look at how close we can get for October.
 - back-up plan - what else could these funds go towards? Carmen will check with staff

3. PAC Updates - all

a. Welcome back event

- BYO Picnic 4:30-6
- Angela to bring lawn games
- Angela will create flyers, as well as flyers to sign up for the PAC

b. Country Grocer receipts - Angela will pick up

Next meeting October 8, 6:30pm in the library with virtual option

- Need to follow-up if we would like to provide childcare during the meeting

Adjourned: 7:04pm