

McKenzie Elementary PAC Meeting

May 14, 2025

Meeting Called to Order at 6:38pm

Attendance: Melanie Nielsen (recorder), Wendy Anderson (chair), Allison Schein, Colleen Leithwood, Angela Karangwa

Admin reps: Carmen Gauvreau, Jordana Beattie

1. Admin update - Carmen
 - a. Upcoming events – please try to keep track of emails, upcoming events
 - b. Grade 5 district transition tomorrow afternoon (44 Grade 5s going to nine different middle schools in 3 SDs)
 - c. Track ongoing, rugby just finished – looking for parent volunteers for the track meet on May 28, city finals the next evening
 - d. Getting organized for classes, staffing
 - Current grid, subject to changes: K, K, 1, 1/2, 2, 2/3, 3*3/4, 3*4/5
 - Matthew Scott, Jennifer Harvey incoming teachers
 - e. Requests to PAC
 - Seeking parent feedback on Code of Conduct – consistent elementary school draft created with section to personalize for our school (by May 28)
 - Deficit for skating – can use student affordability fund; can PAC consider paying for the inflatables and dunk tank for fun day (\$1120) instead?
 - Melanie moves that \$800 previously allocated to sports activities be re-allocated to fun day, Colleen seconds, all in favour – motion passed.
 - Dates for next year need to be finalized today, particularly welcome back event
 - PAC meetings every second Wednesday at 6:30pm, alternating in person and online
 - October 1 student and family photos
 - October 17 fall dance
 - February dance TBD
2. Fundraisers – Melanie
 - a. PAC kickback codes available for Pedalheads and Rifflandia
3. Treasurer's Update - Wendy
 - a. Spring Dance \$405 profit
 - b. Cheque for family photos waiting
 - c. Wendy to move some money from chequing to savings to increase interest earned

- d. Cash after events – protocol is for two people to count cash after event; can we do that at the next in-person PAC meeting? Can seal it in an envelope after the event with signature over seal.
- 4. PAC Executive elections
 - a. Melanie nominates Wendy Anderson for Treasurer, Colleen seconds, all in favour – motion passed (Shelley will continue to do gaming grant applications and track that funding)
 - b. Angela will do Country Grocer again next year
- 5. Welcome to Kindergarten
 - a. May 26 9:30-10am – Angela will attend, possibly Colleen
 - b. June 18 K-play after school

Next meeting June 11, 2025, in person/hybrid

Adjourned 7:24pm