

McKenzie Elementary PAC Meeting Minutes

Wednesday, November 13, 2024

Meeting called to order at 6:32pm

Attendance: Tracy Len, Shelley Pugh (chair), Melanie Nielsen (recorder), Colleen Leithwood, Angela Karangwa, Wendy Anderson, Hiphy Awogbindin, Nimra Samra, Matthew Parker Hall, Sussana Yartey, Allison Schein

Admin reps: Carmen Gauvreau, Jordana Beattie

1. Admin Updates - Carmen
 - a. Welcome new staff members:
 - Holly Emes – school counsellor – here Monday & Tuesday (full day) and Friday mornings
 - Jennifer Balaam – EA to replace Angelaine
 - Bassos Al-Qadoori – ECE
 - Karen Whyte – strings teacher – here after school on Fridays, 2:45-3:30pm in Music Room
 - b. FSAs with the grade 4s have been completed and submitted
 - c. Term 1 is coming to an end; staff are writing Term 1 Learning updates. Reports will be sent home Dec. 11th
 - d. Winter Holiday Hampers. We will be collecting items the first two weeks of December.
 - If you, or a McKenzie family you are aware of, could use some additional support over the holidays please let the office know
 - e. School goals for 2024-25
 - Continuing with our SEL Goal of: ***“As a staff and community, we will provide students with opportunities to improve or increase their sense of belonging”***
 - In the process of developing a writing goal.
 - Wording should be finalized at our December staff meeting and this will be a focus for the next couple of years.
 - f. Dogs in the schoolyard are an ongoing concern, please share with your neighbours that they really need to pick up after their dogs if they use the schoolyard
2. Treasurer’s Update – Shelley (report attached)
 - a. Halloween Dance was a success - \$448 profit
 - b. Gaming grant funds need to be used within 24 months
 - Capital grant also available, but we have not pursued it in the past (June timeline) – Christine and Matthew will look into it
3. PAC updates – Shelley, all

- a. Parent Education - Wendy
 - We received the \$250 grant
 - Other schools in the area still interested in partnering
 - Exploring several options – screen time in new year, difficult conversations scheduling TBD
 - Could be in-person and/or hybrid
 - Weekly newsletter parent info segments/resources, please let Wendy know if you have any resources/info to contribute
- b. Slack can be used to organize, share agendas, etc. Members not on slack can be invited – send an email to Angela at angelakarangwa@gmail.com to be added.
- c. Fall/Winter fundraisers
 - Tracy will organize tree chipping January 4 & 5, 10am-2pm, looking for a co-lead
 - West Coast Seeds - Colleen can look into it
 - Bake Sale at winter concert – Nimra will help
 - 50/50 at winter concert – lead TBD, Shelley can get gaming license
- d. Board Game Cafe - booked for January 10
 - Can bring food into the library as long as we're careful
- e. Next meeting with babysitters, in person with hybrid option
- f. Holiday Hampers – PAC will give the school some Country Grocer gift certificates to add to the baskets (10x\$25), Tracy can help as needed

Next meeting on December 11, 6:30pm in person with hybrid option

Adjourned: 7:19pm

Mckenzie PAC Treasurers Report at November 13, 2024

PAC Bank Balances	32,794.65
PAC Donations held in school PAC fund	4,851.00
Total Funds available	<u>37,645.65</u>

McKenzie PAC Fundraising Activities Sept-June 2023/2024

	<u>Revenue</u>	<u>Expenses</u>	<u>Profit</u>
			-
Special Food Day	3,901.74	874.44	3,027.30
Halloween Dance	1,115.75	667.50	448.25
Mabel Labels	54.76		54.76
	5,072.25	1,541.94	3,530.31

<u>PAC OPERATING EXPENSES</u>	<u>Budget 24/25</u>	<u>Spent</u>	<u>Balance</u>
1. PAC administrtaive expenses	150.00	30.00	120.00
2. Supplies in support of activities	400.00	315.00	85.00
3. Speakers	250.00		250.00
4. Student / Teacher Recognition	300.00		300.00
5. Fun Day/Hot Dog Day	500.00		500.00
6. Misc	200.00		200.00
8. Earthquake	-		-
9. Outdoor Project	25,000.00		25,000.00
10. Grade 5 grad	175.00		175.00
Subtotal	26,975.00	345.00	26,630.00

Country Grocer G/C Balance	252.09
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