

McKenzie Elementary PAC Meeting Minutes

Wednesday, June 5, 2024

Meeting called to order at 6:35pm

Attendance: Melanie Nielsen (recorder), Mariah McCooey, Colleen Leithwood, Angela Karangwa, Lana Hansen (chair)

Admin reps: Carmen Gauvreau

1. Admin Updates – Carmen
 - a. Updated expenses for clubs, buses, etc. coming to PAC early July
 - b. Walk and Roll survey out through email and Facebook
 - c. Thanks for donations at the door at spring concert, and through the bake sale
 - d. Whole school beach day on Monday, reverse permission form
 - e. Parent appreciation drive through next week
 - f. Grade 5 celebration – June 25, PAC providing 6 dozen cupcakes
 - i. Any parents volunteering to decorate? Lauren has connected with some parents, Carmen to connect parents and teachers via email
 - ii. Leaving staff: Misha Gibson, Mary Gordon, temporary teachers and staff (9 people total)
 - g. Code of Conduct must be reviewed annually, need to incorporate wording about electronic devices; please share any feedback with Carmen
2. Treasurer’s Update – Lana obo Shelley
 - a. \$32,500 in PAC account, \$4,000 to go out by end of year
 - b. Gaming grant has been applied for
 - c. Colleen, Angela, possibly Wendy to be added as signers on cheques
3. PAC Updates - all
 - a. Angela has looked into a credit card machine, \$69 initial cost and then 1.6% of sales for every transaction
 - i. Lana moves to ask Angela to purchase, Colleen seconds, approved
 - b. Teacher appreciation lunch on June 28
 - i. Lana to order from Country Grocer
 - c. Fun Day contribution, Carmen will confirm amount for Shelley
 - d. Dances
 - i. May consider a DJ or dance troupe teaching a choreographed dance
 - ii. November 1 for Halloween Dance
 - iii. March 7 for Spring Fling Dance
 - iv. Valentine’s Day event – candy grams, crafting party as options
4. Next meeting September 11, 6:30pm on Teams

Adjourned: 7:11pm