

McKenzie Elementary PAC Meeting Minutes

Wednesday, February 7, 2024

Meeting called to order at 6:34pm

Attendance: Lana Hansen (chair), Shelley Pugh, Melanie Nielsen (recorder), Colleen Leithwood, Angela Karangwa, Tracy Len, Wendy Anderson

Admin reps: Carmen Gauvreau, Jordana Beattie

1. Admin Update (Carmen)
 - a. Student-led conferences held today
 - Last early dismissal of the year
 - Any feedback, please pass along to Carmen
 - b. Reporting – any feedback on report cards vs. online reporting?
 - c. District budget process coming up
 - February 29 is the next meeting, others upcoming
 - d. Completed kindergarten registration and transfers
 - 2 classes of K for next year anticipated (possibly not 2.5)
 - e. Note cut-off dates for transfers, etc., particularly for Grade 5
 - If you move out of catchment, when you transition from elementary to middle, your child will automatically be placed in your current catchment middle school
 - February 12-16 for middle school transfers
 - f. April meeting – Carmen will ask us for 2024/25 year dates to book gym
2. Photo companies (Carmen)
 - Two options provided, not much to differentiate
 - Have provided feedback to current company and hasn't improved
 - Preference to try Mountain West, don't lock in for multiple years if possible
 - Carmen will follow up
3. CRD Sustainable School Commute Planning (Carmen)
 - District of Saanich is interested in partnering with McKenzie
 - Active school travel reports
 - Commitments from school and PAC required
 - Application closes at the end of February
 - Jordana and Carmen both have experience with this in program their previous schools – great but can take multiple years
 - Carmen to send more info to Colleen, she may be willing to be PAC lead
4. Parent Education (Wendy)
 - a. Anxiety topic with a child psychologist
 - Feb. 29 (library available) or March 7

- Virtual or in-person
 - May want to invite other schools if we do in-person
 - The topic may benefit from in person connection
 - May want to combine with a short March PAC meeting (would March 6 work?)
- b. Possibility to work with other schools on their topics, Wendy to follow up
- Qmunity
 - Moms Against Racism
 - Neurodiversity
 - White Hatter
- c. May be able to use larger space at a middle school or high school if multiple elementary schools are attending
- May want to have parents register, indicate interest
5. Fruit & Veggie program (Lana)
- Needs new lead for next year
 - Food Safe ticket required, PAC will support
 - Once every month to five weeks
 - Will discuss more at March meeting
6. Valentine's Dance (all)
- This Friday
 - Table to be set up outside office on Friday morning for baked goods
7. Purdy's fundraiser (Lana)
- Closes February 27
 - Delivery March 5-8
8. PAC General Updates (all)
- a. Thank you card from Mrs. Gregson's class
- b. Treasurer's Report (attached) – new donations, fundraisers
- Additional cash donations
 - Mabel's Labels
 - Tree chipping
 - Purdy's winter
 - Winter bake sale
 - Raffle
 - Movie Night
 - Ralmax grant for outdoor project
- c. Shelley moves to put that \$2,000 towards the outdoor project, Lana seconds – passed
- d. June PAC meeting to be moved to June 12
- e. Tree chipping signs are above PAC cupboard, donation bin inside cupboard

9. Movie nights (Colleen)

- Community building events
- Popcorn sales
- Colleen could run with two other people
- March 8, May 24

10. Spring Concert (Carmen)

- June 5 and 6
- New portable stage will be ready for the concert
- Bake sale, raffle?
- Button making supplies and maker – possible fundraiser, station

Next meeting: March 6, 6:30pm in person

Adjourned: 7:29pm

Mckenzie PAC Treasurers Report At February 7th, 2024

PAC Bank Balances	33,242.52	incl o/s deposit
PAC Donations held in school PAC fund	4,851.00	
Total Funds available	<u>38,093.52</u>	

McKenzie PAC Fundraising Activities Sept-June 2022/2023

	<u>Revenue</u>	<u>Expenses</u>	<u>Profit</u>
			-
Welcome Back BBQ	2,413.25	1,666.79	746.46
Halloween Dance	1,495.25	unknown	1,495.25
SFD	5,370.89	2,314.52	3,056.37
Cash Donation Drive	285.00		285.00
Board Game Night	118.00	20.23	97.77
Xmas Concert Bake Sale	1,033.02	-	1,033.02
Xmas Concert 50/50 Raffle	510.00	25.00	485.00
Purdys	805.61		805.61
Mables Labels	52.13		52.13
Tree Chipping	1,330.50		1,330.50
Movie Night	447.50	unknown	447.50
	13,861.15	4,026.54	9,834.61

<u>PAC OPERATING EXPENSES</u>	<u>Budget 23/24</u>	<u>Spent</u>	<u>Balance</u>
1. PAC administrtaive expenses	150.00	40.00	110.00
2. Supplies in support of activities	400.00	315.00	85.00
3. Speakers	250.00		250.00
4. Student / Teacher Recognition	300.00		300.00
5. Fun Day/Hot Dog Day	500.00		500.00
6. Misc	200.00		200.00
7. Special Request	200.00		200.00
8. Earthquake	-		-
9. Outdoor Project	22,000.00		22,000.00
10. Grade 5 grad	175.00		175.00
Subtotal	24,175.00	355.00	23,820.00

Country Grocer G/C Balance	112.02
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