

## McKenzie Elementary PAC Meeting Minutes

Wednesday, December 6

Meeting called to order at 6:37pm

Attendance: Shelley Pugh (chair), Melanie Nielsen (recorder), Mariah McCooey, Colleen Leithwood, Jean Buckler, Tracey Foster, Gazala Vahanvati

Admin reps: Carmen Gauvreau, Jordana Beattie

1. Intro & Territorial Acknowledgement
2. Admin Update - Carmen Gauvreau
  - a. 5 learning updates a year (3 formal and 2 informal, PT interviews and student leds) - first formal report comes out Friday (first term ended end of November)
  - b. New reporting order with guidelines - no letter grades until grade 10
  - c. Always contact classroom teacher if you have questions
  - d. Not printing anything this year, only available online, letter sent home in multiple languages (can always print if need be)
  - e. Request for feedback around CSL, learning updates from parents
  - f. Winter Concert next week, in rehearsals this week and next, Wednesday dress rehearsal
    - Two tickets per family, if a child has two households they can have two sets of two
    - Daytime show has more availability
    - May be some last minute availability for evening show
  - g. Photo packages
    - Lots of feedback from parents about quality of photos
    - Edge is under contract right now, have not confirmed dates for next year
    - 3 local companies (Lifetouch, Edge, Mountain West Studios) - would PAC be interested in reviewing options from each? Charging for class photo or not, number of staff at photo shoot, quality, etc.?
    - **Carmen to request info** and we can solicit feedback from parents
  - h. Many clubs on the go at lunch recess - stickers, Pokemon, Harry Potter, stamps, board games
    - Requesting allocation of "miscellaneous" \$200 in budget to support supplies for these clubs - Shelley will reimburse as needed
    - Announced in the mornings and they operate as drop-in or with a sign-up (minimal commitment)
    - Looking into coding/tech club, beyblades, sports cards
  - i. One new tree has been planted on grounds
3. PAC General Updates
  - a. Treasurer's Report
    - Board Game Night \$97

- Gaming account self-assessment, Shelley has completed and will share to Google Drive for future reference
- b. Winter concert 50/50
    - Tracy will run 50/50, will be here to run for both concerts
    - 1 for \$2, 3 for \$5
    - We will do a post and remind people to bring cash
    - Shelley secured the gaming license
  - c. Bake sale at winter concert
    - **Shelley to set up sign-up genius for selling, baking**
    - By donation
    - **Colleen to set up** across from office
    - Table by the office to drop off
  - d. Tree Chipping - January 6-7
    - **Tracy to organize flyers day of concert and sign-up genius**
    - Tracy running Saturday, Mariah can be in charge Sunday
    - Add more info about what tree chipping is and why you may want to participate
  - e. Movie Night - January 25 - gym booked
    - Carmen can help with system, download or use DVD, trial a couple of days before
    - Colleen would like to help
    - Blankets, pillows for kids, benches in the back for kids
    - Popcorn and candy for sale
    - Advertising out a couple of weeks before
  - f. Parent Education Seminar
    - Received the \$250 grant (may still have some funding from last year)
    - Wendy Anderson has offered to lead
    - Childhood and/or family anxiety may be good topic to consider (mindfulness, Elements of Health)
  - g. Country Grocer receipts - Lana has been doing the submission
    - A lot lower than previous years
    - **Shelley to do a post reminding people to bring in their receipts**
    - Have used \$25 gift cards to supplement hampers in previous years, will do again this year

**Next meeting: February 7, 6:30pm via Teams**

January meeting - cancelled, will cover off any discussions by email

Adjourned: 7:24pm