

McKenzie Elementary PAC Meeting Minutes
Wednesday October 4th, 2023
Meeting called to order at 6:33pm

Attendance: Lana Hansen (chair) Shelley Pugh (recorder), Mariah McCooey, Asami Ohura, Gazala Vahanvati, Roy Guevarra, Nacy Schmidt, Josh Ray, Hyeonsung Noh, Colleen Leithwood, Janani Sarath Babu, Angela Karangwa, Matthew Parker Hall, Tacey Foster, Nazpreet Kaur, Vishnu Udayappad

Admin reps: Carmen Gauvreau

1. Introductions
2. Admin Update- Carmen
 - a. Staffing changes: Olivia Bickman received the new grade 2/3 division. Lancy Fynn (Th&F) is job sharing with Ms. McGregor (M, T & W). We have a new school councillor Sidney Mattu (M, T & alternating W).
 - b. Student Agendas: Building of the company that supplies planners had a fire so delayed. 50 have showed up, rest should come soon. May not be as personalized as usual.
 - c. Parent Teacher Interviews are scheduled for Oct 17 & 18 (early dismissal). Parents will receive a link soon to register online for a 15 min slot.
 - d. Grade 4 parents have received information regarding foundation skills assessment. Teachers' federation has also sent out letter that allows you to choose to opt out. The data from these assessments allows schools to see where they need to focus. Math is McKenzie's current focus. Parents will receive children's scores and can look up district result online. Results are used in some areas of determining funding. The Fraser Institute uses the data to rate schools. This can be biased and has nothing to do with the school districts uses.
 - e. Sports Clubs: Soccer, Cross Country are up and running. Ms. Beattie has arranged the Vikes to come to the school. Over the winter there will be more indoor clubs starting.
 - f. We will be participating in the great Canadian shake out on Oct 19th.
 - g. We have had a number of fire drills, one coming up with the fire department present. Next week is fire awareness. Required to do fire drills every month. Oct 19th is the great Canadian shake out.
3. Welcome Back BBQ
 - a. Great event, well attended
 - b. Brought in \$2400, expenses \$1666, net profit \$733. (Clown donated by Nimra & Manbir, thank you!)
 - c. Feedback was that food line was very long. Suggestions for next year: Do advance sales? Maybe make use of hot lunch system, parents print out a receipt as proof?
 - d. Need more volunteers, offer a free burger for volunteering?
4. Treasurers Report/ Budget presentation
 - a. Currently have \$30,700 of funds available (this includes this year's gaming grant of approx. \$4800 that should be received this month).
 - b. Options for this year's budget depends on where we want funds to go. Do we want to fund the same as prior years, or put more aside for the outdoor project. Carmen looking into grant for stage for funds no longer needed from PAC.

- c. Discussed options; Shelley motioned to approved giving the school \$1680 for the teachers, \$3000 for buses, and \$22,175 for general Pac expenses (including the \$20,000 set aside for the outdoor project). Seconded by Mariah. Approved, (final budget attached)
 - d. **Shelley will discuss other costs needed with Carmen to be voted on at November meeting.**
5. Outdoor Project
- a. Discussed how to proceed. Have budgeted \$20,000 but need at least \$33,000. Project on hold for now.
 - b. Need to find people to apply for grants (Carmen suggested Santas Anonymous, Home Depot).
 - c. Discussed just getting the fence taken down. Quote we have is only if it's done at the same time as the rest. Would cost a lot more to do by itself.
6. Future Fundraising
- a. Cash Donation Drive- **Shelley will update flyer from last year and will get sent out in newsletter & posted to Facebook page.**
 - b. Halloween Dance- to be lead by Nimra. Feedback was that it was too dark last year so look for ways to add light.
 - c. Board Game Night booked for Nov 16th 6-7:30/8. **Shelley will finalize arrangements and snacks/volunteers**
 - d. Purdy's Christmas- Colleen to take the lead with Lana's assistance
 - e. Movie Night- January. Need a lead. Suggestion of offering popcorn for free (can we get the Used Victoria machine again). Need to make sure whatever movie is chosen we let people know what the rating is. Carmen can help us use a laptop and someone's Netflix or Disney log in.
 - f. Parent Ed Seminar- Grant needs to be applied for by Nov 3rd. Need a lead to arrange a seminar
 - g. Suggestion of getting an up-and-coming photographer for the Christmas concert. Would need to book times.
7. Other
- a. Looking for ways to get parents involved/ information out to them. Suggestion of utilizing the school rolling chalkboards to post Monthly information. **Maraih to look into this.**

Meeting adjourned 7:36

Next Meeting November 1st by Zoom

**MCKENZIE ELEMENTARY SCHOOL PAC BUDGET
FOR THE 2023/2024 SCHOOL YEAR**

APPROVED BUDGET ITEMS

<u>PAC OPERATING EXPENSES</u>	
1. PAC Administrative expenses	150.00
2. Supplies in support of activities	400.00
3. Speakers (covered by grant)	250.00
4. Student / Teacher Recognition	300.00
5. Fun Day/Hot Dog Day	500.00
6. Misc	200.00
7. Special Request (school clubs)	200.00
9. Outdoor Project	20,000.00
10. Grade 5 grad	175.00
Subtotal	22,175.00

<u>SCHOOL FUNDED ITEMS</u>	
12. Bus Transportation/ Field Trips <i>(To be held & reimbursed as needed)</i>	3,000.00
16. Classroom Educational Aids 140/class	1,680.00
Total	26,855.00

<u>Other Budget Items to be voted on at Nov meeting</u>	
8. Earthquake	200.00
11. Sports Equipment & Uniforms	750.00
13. Lessons -swim/skate/PISE	-
14. Performing Arts	950.00
15. Music	650.00
17. Library Resources	500.00
18. Learning Assistance	140.00
19. School Councillor	140.00
20 Birthday Pencils and Lunch Supplies	100.00
21. Cost Share Messenger	225.00
22. Student Agendas	750.00
23. Strong Start Program	200.00
Subtotal	4,605.00