

## McKenzie Elementary PAC Meeting Minutes

Wednesday January 11, 2023

Meeting called to order at 6:03pm

Attendance: Tracy Len (chair), Shelley Pugh, Melanie Nielsen (recorder), Lisa May Phillips, Brenda Leo Moranchel

Admin reps: Carmen Gauvreau, Misha Gibson

1. Territorial Acknowledgement – Tracy
2. Treasurer's Report (attached) – Shelley
  - About \$8000 in revenue so far, which is good for this time of year
  - PAC can reimburse for clubs-related costs
3. Valentine's Dance
  - Nimra to lead
  - Carmen has reserved gym for Friday, February 10
    - That week is very busy for the school (maintenance work, art show and student leds, PAC meeting)
    - Thank you to Kids Klub for accommodating the move out of the gym for all week
  - Include volunteer request for parents to help take down art show on Friday
  - Same guidelines as the Halloween Dance (no drop offs)
4. PAC General Updates
  - Tree chipping
    - \$1500 donated which is a bit less than usual, but the way the calendar aligned all events were on the same day
    - Appreciation to volunteers
    - Thanks again to Bartlett Tree Experts!
  - Review of winter concert
    - \$1200 for bake sale and silent auction
    - Will repeat for next year
    - Only change would be to location of photo booth
  - Clothing exchange room:
    - New volunteer to help organize, can check in at the office
  - Parent Education Nights
    - Have funding but need a volunteer to run
    - **Misha to check in with new school counsellor about possible topics**
  - **Misha will check in with Ms. Abbott** about lists of books for youth that Lisa can post to the Facebook page, along with any other updates on what's going on in the library
  - West Coast Seeds fundraiser coming up in February

5. Admin Update - Carmen

- **Carmen to request that the new SD Director of Facilities Services attend a PAC meeting as soon as possible**
  - Can schedule before next meeting
  - **PAC to create list of questions to be sent beforehand**
- New students being integrated into classrooms
- Kindergarten registration is online but office can assist in person
  - Need to register at your catchment school and apply for transfer even if there is a sibling at McKenzie
- Grade 5s will have received an email about their automatically enrolled school for next year
  - No need to enrol your continuing McKenzie student
- Literacy week (last week of January) planning underway
  - One activity to go home
  - Classes can choose a spirit day with an all-school read
  - Different literacy activities, students can choose what they participate in
  - School goal of minutes read with admin “dare” if successful
- Clubs starting up
  - Basketball, Tuesdays at lunch
  - Stamp club, Thursdays at lunch (Gr. 1-5)
  - Rainbow club, Wednesdays at lunch starting soon
  - Gym open at lunch Mondays for K-2, Thursdays 3-5
  - Pokémon club, Friday at lunch
  - Multicultural club, Thursday snack recess
  - Additional sports later in the spring (track, cross-country, rugby TBC)
- Special lunch day
  - Will post reminder that if your child is away at lunch, it will be donated unless you contact the teacher/Meghan ahead of time

Adjourned: 6:41pm

Next Meeting February 8 @ 6:00pm, virtual

<u>Mckenzie PAC Treasurers Report At Jan 11, 2023</u>				
PAC Bank Balances	\$ 25,288.42			
PAC Donations held in school PAC fund	4,566.00			
Total Funds available	29,854.42			
<u>McKenzie PAC Fundraising Activities Sept-June 2022/2023</u>				
	<u>Revenue</u>	<u>Expenses</u>	<u>Profit</u>	
			-	
Cash Donation Drive	1,292.00	-	1,292.00	
Welcome Back BBQ	1,998.75	1,066.75	932.00	
WestCoast Seeds (2021/2022)	167.19	-	167.19	
Mables Labels	66.83	-	66.83	
SFD	4,514.47	1,474.74	3,039.73	<i>includes future payments</i>
Halloween Dance	1,195.35	356.57	838.78	
Board game Night	181.69	25.05	156.64	
Xmas Concert Bake Sale	736.75		736.75	
Xmas Concert Silent Auction	518.00		518.00	
Tree Chipping	1,500.15		1,500.15	
	12,171.18	2,923.11	9,248.07	
<b><u>PAC OPERATING EXPENSES</u></b>	<b><u>Budget 22/23</u></b>	<b><u>Spent</u></b>	<b><u>Balance</u></b>	
1. PAC administrative expenses	200.00	126.39	73.61	
2. Supplies in support of activities	400.00	367.5	32.50	
3. Speakers	250.00		250.00	
4. Student / Teacher Recognition	300.00		300.00	
5. Fun Day/Hot Dog Day	150.00		150.00	
6. Misc	200.00		200.00	
7. Special Request	300.00		300.00	
8. Earthquake	200.00		200.00	
9. Outdoor Project	10,000.00		10,000.00	
<b>Subtotal</b>	<b>12,000.00</b>	<b>493.89</b>	<b>11,506.11</b>	
<b>Country Grocer G/C Balance</b>			212.2	