

McKenzie PAC Meeting Minutes

Wednesday November 9, 2022

Called to Order: 6:04pm

In Attendance: Tracy Len (Chair/Recorder), Chantelle Daycheif, Shelley Pugh, Misha Gibson, Carmen Gauvreau, Manbir Samra, Brenda Leo Moranchel, Lisa May

1) **Treasurer's Report** (Shelley)

- received PAC Ed Grant \$250 grant total for \$500 to be used this year
- official report attached

2) **Halloween Dance** (Manbir)

- Profit of ~\$838
- Feedback: great turnout, kids loved it, separating pizza & snacks was well received, physical barriers for open doors (temp control) for next dance
- Thanks to all the Volunteers who helped pull it off

3) **Board Game Night** (Tracy)

- Thurs Nov 24th 6-7:30pm
- Will be in Library (or Small Gym if we need more space), Facebook poll will come out to try to gauge attendance & ages so the Board Game Café can come prepared
- Will need a few volunteers to sell snacks/take donations for entry, Tracy will connect with Lisa on Sign Up Genius access

4) **Admin Update** (Carmen)

- School has received money to set up a Student/ Family Affordability Fund. *Tracy will create a Facebook post as a reminder to families that it can be used for Special Food days (families can connect with the office to arrange the details), Tracy to follow up with Meghan on a paper version of order form to be sent to the office.*
- Grade 4 Foundation Skills Assessment has been completed, $\frac{2}{3}$ of students participated this year. Results will be sent to parents in January and two additional surveys focused on assessing student's social and emotional wellness will come out in the New Year for Grade 4 families.
- Looking for Parent Feedback on:
 - Sign up Parent Teacher Interviews- parents at the meeting thought it was easy to use & convenient
 - Halloween Parade- parents at the meeting really enjoyed it
 - Shelley will create a Facebook post looking for additional feedback to pass on*
- Remembrance Day Ceremony: great participation over 60 submissions from families, all families are welcome to attend the assembly. *Misha will create a Facebook Post reminder on this tonight*
- School has two goals for 2022/2023 1) Academic Goal- Mathematical Literacy 2) Social/Emotional Goal- Student's Sense of Belonging
- Misha Gibson is Acting VP while Michelle is on Leave
- Misha presented the idea of Class Parent Rep- organizing class gifts/year end events/someone who can help coordinate when additional supplies/classroom assistance is needed. PAC was supportive of idea, but thought it best for Teachers to advertise to get the best response on for their needs

- Extra Volunteers: for teams/clubs being offered at school. PAC was supportive and is happy to post/leverage Sign Up Genius to support school needs if provided with specifics
- Two Main Pro D Day activities for Monday: Morning session focused on Indigenous Drumming and how to create a drum circle with songs & Afternoon session with PE Specialist to teach Creating a Gymnastics circuit with the new gymnastics equipment purchased by the school

Question regarding Winter Hampers- *Shelley will email Misha to coordinate the PAC Country gift cards for the Hampers (last 6 years: 10-12), each box will also get a Gingerbread House Kit (from ESQ Culinary Program). Shelley will reach out to Laurel on Country Grocer Receipts as the Juggy is full.*

5) Extra Special Food Days

- Could we add more? Lisa is willing to help and will connect with Meghan Griffin (Special Food Day Coordinator) on this.

6) Winter Concert: Dec 15th (two concerts: afternoon & night)

- Supplementing the concert with:
 - By Donation Photobooth (Misha Volunteers Classroom if needed)
 - Bake Sale
 - Display Clothing Exchange
- Lisa May will take lead coordinating*

7) Clothing Exchange

- Needs donations of size 10 + small ladies/men's colder weather clothing
- Lisa will create Facebook Post*

8) Valentine's Dance

- Penciled in for Friday Feb 10th, 2023

9) Purdy's Christmas Orders

- Orders due Monday Nov 28th for pick up Dec 12th
- Tracy will connect with Angelaine on additional marketing: Facebook Post, Hardcopy slips newsletter addition*

Meeting Adjourned: 6:55pm

McKenzie PAC Treasurers Report At Nov 9th, 2022

PAC Bank Balances	\$ 22,568.92
PAC Donations held in school PAC fund	3,292.00
Total Funds available	<u>25,860.92</u>

McKenzie PAC Fundraising Activities Sept-June 2022/2023

	Revenue	Expenses	Profit
			-
Welcome Back BBQ	1,998.75	1,066.75	932.00
WestCoast Seeds (2021/2022)	167.19	-	167.19
Mables Labels	66.83	-	66.83
SFD	3,536.39	489.89	3,046.50
Halloween Dance	1,195.35	356.57	838.78
	6,964.51	1,913.21	5,051.30

includes future payments

PAC OPERATING EXPENSES	Budget 22/23	Spent	Balance
1. PAC administrative expenses	200.00	100	100.00
2. Supplies in support of activities	400.00	367.5	32.50
3. Speakers	250.00		250.00
4. Student / Teacher Recognition	300.00		300.00
5. Fun Day/Hot Dog Day	150.00		150.00
6. Misc	200.00		200.00
7. Special Request	300.00		300.00
8. Earthquake	200.00		200.00
9. Outdoor Project	10,000.00		10,000.00
Subtotal	12,000.00	467.50	11,532.50

Country Grocer G/C Balance	112.2
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