

# McKenzie Elementary PAC Meeting Minutes

Wednesday Nov 10, 2021

Meeting called to order at 6:32 pm

**Attendance:** Lana Hansen (chair), Tracy Len (recorder), Shelley Pugh, Joanna Snow, Nimra Samra, Kristine Kusnyerik, Angelaine Bussieres, Megan Griffin, Tim Bendall

## 1) Intro & Territorial Acknowledgement

## 2) Special Food Day- Kristine Kusnyerik

- a. Looking for someone to take on Administrative Role (Vendor Contact, Set up & Run System, Create & Print Labels, Coordinate the Volunteers on the Ground) . Looking to work with & provide training in Nov/Dec. About 2 -3hrs per month. This is a role that can be done at home, you do not need to be at the school or available for special food day. Please reach out to Kristine for more information:
- b. New labelling for Sushi & Subway & 2 PAC volunteers worked really well. Feedback from Admin is we can cut extra contingency orders by half.

## 3) Purdy's Christmas Orders- Angelaine Bussieres

- a. \$1431.00 Sales & almost \$900 in the pending purchases
- b. Last day for orders is Nov 24<sup>th</sup> & delivery on Dec 13<sup>th</sup>
- c. Angelaine will send out a hardcopy form to families to go out Monday to capture those who we didn't via newsletter/Facebook

## 4) Tree Chipping- Tracy Len

- a. Set up with Bartlett for Jan 8 & 9<sup>th</sup> 10-2pm. Online events promotion will go out next week
- b. Will post looking for Volunteers in December

## 5) Treasurer's Report- Shelley Pugh (report attached)

- a. Donation Drive- \$310 received to PAC School Account + \$290 in e-transfers & cheques have been received

## 6) Parent Education- Shelley Pugh

- a. \$250 grant was received
- b. Lisa May is coordinating a presentation in line with one of the school goals (Numeracy and/or Social/Emotional Wellness)

## 7) Admin Update- Joanna Snow

- a. Veggie Expansion on Hold due to lower field construction. Staff really loved the proposed design from the Outdoor Committee. No information on the rain garden/native garden, currently the plot is staying the same.
- b. Pro D Day- Focus on Social/Emotional Learning. Sunny Jun is leading a session on the outdoor learning & how it relates to social/emotional wellbeing. Other sessions include: Speech Therapy & Numeracy session (in line with school goals).

- c. Breakfast to Music Grant received \$5000 to support Breakfast program (supplies) & music in the school (music therapy)
- d. Staffing
  - i. Valerie Irwin took over the Administrative Assistant position as Janet Buchanan retired last month.
  - ii. Hanah Theiry has replaced Kayla in the Secretarial Clerk role
  - iii. Lisa Schnider's Friday job share has been posted
  - iv. Kristy Gregson's Friday job share has been taken over by Kim Jordan
  - v. English Language Learning Teacher Megan Lee will be joining the staff on Wed mornings
  - vi. The District has funded additional Teaching hours (0.68 position) due to higher needs in kindergarten this year. McKenzie has hired Ann Lee, a Learning Support Teacher who specializes in Behavioural Support who joined the school on Monday
- e. Virtual Remembrance Day "Assembly" Today
  - i. Look for highlights in Fresh Grade
  - ii. Looking to add smaller assemblies with a few classes at a time to get students used to those types of events (some have never been to one!)
- f. Intermural Hockey League has been started by Mrs Sunny
- g. Chess Club for all Grades in Mrs Sunny's Room on Fridays
- h. School SOGI Lead is Kaylen Bell- she is working with staff on neutralizing language with the focus of inclusivity
- i. Vaccination Mandate- BCTF supports Mandate, The School Board is deliberating a staff mandate, nothing has been announced. No vaccinations to be offered at school, all vaccinations that have been offered in schools in past have required parental permission. Mask Mandate- encouraging students to wear masks some students have medical/parent exemption.

### Questions

- Any plans for Christmas? No concert or any events for Christmas this year. The Zoom event last year was a large undertaking and will not be offered this year.
- What about the Family Christmas Craft/Art Project? Yes, that is something that could be done
- Will you share the Teacher get to Know You cards on Facebook as you did last year? Joanna will post on Friday
- Margaret Street- suggestion of getting school zone painted on the ground like Northridge. Joanna suggested we Co-write a letter from PAC & School Staff to Saanich with our feedback.

**Adjourned:** 7:06pm

Next Meeting December 8<sup>th</sup>, 2021 @ 6:30pm  
Chair: TBA

**McKenzie PAC Treasurers Report At November 10th, 2021**

Reconciled PAC Bank Balances	\$ 19,411.59
PAC Donations held in school PAC fund	3,172.05
Total Funds available	<u>22,583.64</u>

**McKenzie PAC Fundraising Activities Sept-June 2021/2022**

	<u>Revenue</u>	<u>Expenses</u>	<u>Profit</u>
Cash Donation Drive	600.00	-	600.00
October 8th Special Food Day	580.00	350.66	229.34
Nov 5th SFD	TBD	555.25	TBD
Future Special Food Day Funds Received	3,136.74	-	N/A

<u>PAC OPERATING EXPENSES</u>	<u>Budget 21/22</u>	<u>Spent</u>	<u>Balance</u>
1. PAC meeting expenses	137.50		137.50
2. Supplies in support of activities	200.00		200.00
3. Speakers	250.00		250.00
4. Student / Teacher Recognition	300.00		300.00
5. Fun Day/Hot Dog Day	150.00		150.00
6. Misc	150.00		150.00
7. Special Request	300.00		300.00
8. Earthquake	200.00		200.00
9. Outdoor Project	10,000.00		10,000.00
<b>Subtotal</b>	<b>11,687.50</b>	<b>-</b>	<b>11,687.50</b>