

McKenzie Elementary PAC Meeting Minutes

Wednesday May 12, 2021

Meeting called to order at 6:31 pm

Attendance: Debbie Kostyk (chair), Tracy Len (recorder), Joanna Snow, Shelley Pugh, Debbie Bowden, Erica Otto, Angelaine Bussieres, Jen Wanless, Kristine Kusnyerik, Laurel Danyluk, Arlene Salido, Lisa May

1) Welcome, Introductions, and Territorial Acknowledgment

2) Earthquake Kit – Brett Hood

- a. 6 wool blankets and 3 cots were donated from the City of Victoria Emergency Program
- b. This week's newsletter will include a section on items we are looking to be donated by families to minimize the need for further purchases.
- c. Further organizing to include clothing and additional items being organized by Brett & Joanna.

3) Save Music Events- Arelene Salido

- a. Budget Cuts are pending, Trustees Budget Vote is scheduled for Mon May 17th
- b. Protest on the McKenzie Overpass- Thurs May 13th 3-5pm. No needs for signs just bring yourself and wear your mask.
- c. Stand with Music Event- Sat May 15th 1:30-2:30pm, see link on PAC Facebook page for details on how to join the human chain from the SD61 office to the Legislature.

4) Outdoor Project –Lisa May

- a. SD 61 has rejected the application for Phase 1, see PAC Facebook page for details on the school districts emailed response.
- b. Joanna and Lisa are working on an email to the school district showing united support of PAC, Administration and Staff for the project to move forward and asking for more information as to how we can modify the Outdoor Project to get an approval.

5) Treasurer's Report (attached)– Shelley Pugh

- a. Little to report: \$21,600 in bank, Purdy's cheque was deposited, no change to donation account.
- b. 2021/2022 BC Gaming Grant has been submitted.
- c. So far in 2021 we have spent \$1,500 of the budgeted \$12,487 in operating costs and brought in \$8700 from fundraisers/donations.

6) Elections for 2021/2022 Executive in June Meeting

- a. We have no nominations for President or Vice-President.
- b. Shelley Pugh & Lana Hansen will stand for Treasurers & Tracy Len will stand for Secretary.

7) Volunteer opportunities update – Debbie Bowden

- a. Debbie may have someone interested in Fruit & Veggie Program Coordinator & Country Grocer Save a Tape Program Coordinator, but they have not connected yet.
- b. Clothing Exchange Coordinator is still available.
- c. Special Food Day Coordinator & Facebook Page Communication Coordinator are also still available.

8) Admin Report – Joanna Snow

- a. Welcome to Kindergarten is May 27th, will be an outdoor event this year. Joanna is looking for some information on PAC to share with Kindergarten parents.
- b. Pro D Day on Fri May 21st- will be focused on the School Garden Project. Staff will be lead in drumming, building cedar planter boxes and learning about lasagna gardening and getting it ready for the next phase. It is the goal that next year to be able to share the food grown in the garden with families.
- c. Grade 5 Year End- there are 4 cohorts and due to current restrictions, the ceremony will be held outdoors for students only. Cohorts will remain socially distanced from each other. A fun stem event in the style of an escape room and a pizza lunch has been planned in lieu of the usual field trip. Due to lack of fundraiser due to Covid budgets are tight but staff are working hard to create a fun & memorable event.
- d. Salish Sea Field Trips continue & Arts Reach program painting seminars are on going this week.
- e. Grade 2 continuing position successful applicant should be announced on Friday.
- f. Photo Day is May 26th- Grade 5 Photo will be grouped in Cohorts. Photography company Edge has a strong Covid protocol and plan for a mask less outdoor photo will be shared with parents next week. Please reach out to Joanna if you have any concerns after you have received the communication.

9) Staff Appreciation Luncheon- Debbie Bowden

- a. Date is TBA.
- b. Sandwich Platters will be ordered using Country Grocer gift cards & possibly top up with Parent donations of baked goods & drinks.

10) Pizza Day

- a. Date is TBA (mid-end of June)

- b. Joanna will order pizza and work with Shelley for reimbursement (PAC funded)

11) Hot Lunches 2021/2022

- a. We do not have a Hot Lunch Co-ordinator we were looking before Covid put it on hold.
- b. Lisa volunteered to work on co-ordinating one hot lunch for the start of the school year.

12) Grade 5 Ceremony- June 24th

- a. Debbie Kostyk will order cupcakes for the 39 students.
- b. Debbie motioned to fund \$10 per Grade 5 student to be put towards the purchase of a gift card, to be combined with the school funds. Seconded by Tracy Len. Passed.
- c. Kristine offered to pick up gift cards once Joanna has consulted the Grade 5 planning committee.

Meeting Adjoured at 7:47 pm

Next Meeting: June 9th @6:30pm

Chair: TBD (Volunteer?)

McKenzie Pac Treasurers Report At April 30th , 2021

Reconciled PAC Bank Balances	\$ 21,647.72
PAC Donations held in school PAC fund	2,485.00
PAC Donations held in school playground fund	377.05
Total Funds available	<u>24,509.77</u>

McKenzie PAC Fundraising Activities Sept-June 2020/2021

	<u>Revenue</u>	<u>Expenses</u>	<u>Profit</u>
Donation Drive	2,747.00	-	2,747.00
Purdy's Chocolates- Xmas	2,862.05	-	2,862.05
Tree Chipping	2,247.15	-	2,247.15
Board of Education Grant	250.00	-	250.00
Purdys Easter	628.04		628.04
	8,734.24	-	8,734.24
<u>Pac Operating Expenses</u>	<u>Budget</u>	<u>Spent</u>	<u>Balance</u>
Pac meeting expenses	137.50		137.50
Supplies in support of activities	200.00	142.15	57.85
Speakers	250.00	262.50	(12.50)
Student/teacher Recognition	300.00		300.00
Fun Day/Hot dog day	150.00		150.00
Misc	150.00	30.00	120.00
Special Request	300.00		300.00
Earthquake	1,000.00	1,045.93	(45.93)
Beautification/Outdoor Project	10,000.00		10,000.00
	12,487.50	1,480.58	11,006.92