

McKenzie Elementary PAC Meeting Minutes

Wednesday April 14, 2021

Meeting called to order at 6:33 pm

Attendance: Debbie Kostyk (chair), Tracy Len (recorder), Joanna Snow, Shelley Pugh, Debbie Bowden, Erica Otto, Angelaine Bussieres, Andrea Raine, Jen Wanless

1) Welcome, Introductions, and Territorial Acknowledgment

2) Outdoor Project – Joanna (in Lisa May's Absence)

- a. SD 61 Loved the plan but cannot approve it at this time due to the Childcare Studio construction which could possibly undo the Outdoor Project's work
- b. The committee has requested a quote for budgeting purposes (will be subject to change as timeline is far out)
- c. Childcare Units are set to open in Sept 2022, it will be about 6 months until the building plans are finalized, the footprint has changed to take up less space on the lower field.

3) Earthquake Kit – Brett Hood

- a. No update from SD 61 on budget for balance of items they recently identified for inclusion.

4) Thrifty Foods Smile Cards – Yasmeen Hinton

- a. Yasmeen was not present, topic on hold.

5) Purdy's Easter Fundraiser Report – Angelaine Bussieres

- a. Sales of \$2512.13, which raised \$628.03 for the school. The cheque was received today.

6) Treasurer's Report – Shelley Pugh

- a. Little to report: \$21,000 in bank, no change to donations
- b. Will apply for 2021/2022 BC Gaming Grant in May before June 30 deadline.

7) Parent Education Night Report – Tracy Len (in Lauren Hudson's absence)

- a. Math follow up with Nikki Lineham was well received, was a small but very engaged group

8) Second call for nominations for 2021/2022 Executive

- a. Second call for nominations made:
 - i. President- no nominations
 - ii. Vice-President- no nominations

9) Volunteer opportunities update – Debbie Bowden

- a. Still looking for Country Grocer Save a Tape Program Coordinator, Fruit & Veggie Program Coordinator, Clothing Exchange Coordinator. Debbie is working on written guides for these positions.
- b. Special Food Day Coordinator & Facebook Page Communication Coordinator are also still available. Debbie will post again on Facebook.

10) Admin Report – Joanna Snow

- a. Current Staffing - Janet is back to full-time duties, so we said goodbye to Barb Sharpe (on April 9th) who had been filling in. Jackie McGregor has gone on medical leave; her position will be posted on April 19th and will take about a week to fill. Erin Hammond has gone on medical leave, this position has been filled by Natalie Smith who joined McKenzie on April 15, 2021.
- b. 2021/2022 Staffing
 - i. Staffed us for 221 when we project 236 (difference of 15 students). Remain with 12 divisions, Clerical is down by 2 hours (35 SAA3 + 19 SA) due to budget cuts. Strong Start: remains at 22.5 however EA hours replace the ECE hours in the afternoon due to budget cuts. EA: hours vs dollars this time – down two EA positions (one was federally funded this year) and reduced hours (-2.5) for Jen Richmond by choice (due to budget cuts
 - ii. Current allocations:
 - 1.3 LST (down 0.5 behaviour program funding)
 - 0.5 Counselling (same)
 - 0.4 Library (same)
 - 0.976 prep (same) (0.8 Arlene + 0.176 Donnie)
 - 0.7 ELL (increase in 0.1)
 - No VP 0.1 time (due to budget cuts)
 - iii. Designations 2020-2021 = 24 (one not attending). Designations 2021-2022 = $17 + (3 \text{ or } 5) * = 22$
*3 incoming ASD + 2 we suspect will have before September 30, 2022
- c. School District 61 has a 7-million-dollar deficit, this is larger than usual due to extra costs associated with Covid and the loss of revenue from lack of international students and facility rentals (due to Covid)
- d. Field Trips have started with the funding from the Go Grant & PAC. Classes will be heading to one of two beaches to learn about the Salish Sea with the CRD Program.
- e. School Growth Plan- staff & admin have identified three goals:
 - i. Continue to Improve Numeracy Skills
 - common assessment tool (like there is for reading)
 - utilizing learning support on numeracy lessons
 - further engage caregivers on ways to support/practice numeracy
 - ii. To increase the sense of belonging, physical and mental well being of the Staff, Community and Students (SD 61 survey results: 30% of students do not feel connected)
 - connect with nature to increase mental well being (walks, creek, vegetable garden)
 - share tools for developing resilience, dealing with stressful or anxious situations
 - physical activity incorporating non-traditional sports to engage a wider range of children (swimming, skating, tennis, pickle ball curling).

f. **Power Play Entrepreneur**

- i. 6-week project for Fair Grade 4/5 Classes ending in June where students create a business plan, create, market, and sell a product. Pre-Covid the fair was open to the community & parents.
- ii. Adjusted for Covid assuming current regulations are in place. Grade 4/5 students can opt out of the fair and do the project selling at home to their bubble instead.
- iii. Each class will hold a socially distant/masked fair in either the large gym, small gym, or library. Classes will visit only one fair to keep things small and can purchase products \$0.50-\$3.00.

11) Code of Conduct Review

- i. Amendment was suggested to the response to inappropriate and/or unacceptable behaviour from loss of playground time to adjusted playground time.

12) Staff Appreciation Luncheon

- a. Use Country Grocer gift cards to purchase Sandwich Platters & top up with Parent donations of baked goods & drinks.
- b. Joanna to advise on best date.

13) Pizza Day

- a. Debbie K motioned to fund Pizza Day in lieu of Hot Dog Day this year (\$300), seconded by Shelley and passed unanimously.
- b. Joanna to advise on date.

14) Spring Raffle

- a. Tracy Len is willing to coordinate the raffle but cannot take it on until Fall. Tracy will research online options instead of paper books in case Covid protocols are still in place.

15) Future Fundraising idea – Peninsula Co-op Gas number

- a. Shelley will investigate and bring it forward at another meeting.

Meeting Adjourned at 7:32 pm

Recorded by Tracy Len

Next Meeting: May

Chair: TBD (Volunteer?)