

# McKenzie Elementary PAC Meeting Minutes

Wednesday January 13th, 2021

Meeting called to order at 6:32pm

**Attendance:** Debbie Kostyk (meeting chair), Tracy Len (recorder), Lisa May, Joanna Snow, Angelaine Bussieres, Jen Wanless, Shelley Pugh, Lana Hansen, Erica Otto, Lauren Hudson, Jodie Longstaff, Megan Griffin, Debbie Bowden

## 1) Welcome, Introductions, and Territorial Acknowledgment.

## 2) Tree Chipping – Tracy Len

- a. Brought In \$2047 plus a \$200 Thrifty's GC (best year to date)
- b. New Signage was provided by an Anonymous Donor.
- c. Facebook Post, Newsletter Insert and Card/Treats have been done to thank/promote Bartlett

## 3) Parent Education Night- Lauren Hudson

- a. New Math Tips for Families with Nikki Lineham is scheduled on Jan 21, 2021 at 7-7:45pm
- b. All being done via Zoom (room for 200 participants)
- c. Added a survey to the sign up to get ideas for future Parent Education topics, Lauren will also do a follow up survey.
- d. It was open to our family of schools and 68 participants signed up to date.

## 4) Purdy's Chocolates Update – Angelaine Bussieres

- a. Orders exceed expectations at \$8089.00 with \$2202.00 of profit raised.
- b. We also earned some gift cards, some of which were used to support a stolen order.
- c. Angelaine will run this fundraiser again for Easter 2021.

## 5) Principal's Report – Joanna Snow

- a. **School Numbers-** all students are back in classes, 1 student has moved from regular to remote learning, and 1 remote learners has moved into the Hybrid program.
- b. **Covid Update-** The Ministry of Education & The Ministry of Health have made no changes to the COVID-19 Protocols. We encourage Parents to wear masks on school grounds, but it is not a requirement as set out by the BC CDC.
- c. **Literacy Week-** Literacy Activities will be going on Jan 25-29<sup>th</sup> in classrooms. We are unable to host Grandfriend's Day this year due to COVID-19 but are encouraging students to reach out to their Grand Friends and share a story with them virtually. Dress as your favorite book character day will be on Wed Jan 27<sup>th</sup>
- d. **Kindergarten Registration Week-** is Jan 25<sup>th</sup>-29<sup>th</sup> this year, School District 61 is doing an online registration. It is projected that McKenzie will have 45 Kindergarten students for the 2021/2022 school year.
- e. **Childhood Stress & Anxiety Presentation-** By Julie-Ann Richards was hosted by Joanna on Tues Jan 12<sup>th</sup>, 2021. This zoom session was full, for those parents who could not get in, it will be offered again at the end of January. Info will be shared in the McKenzie newsletter when available.
- f. **Police Liaison-** Joanna is a member of the Police Liaison Program Steering Committee for the GVSD. This committee is made up of Administration, Parents, Teachers, Community Members who act in an advisory role, they were recently asked about the validity of the Police Liaison Program in schools in relation to systemic racism. Currently Police Liaisons offer preventative programming & education, provide a positive police presence in schools by participating in some classroom activities, and help the

school in a policing capacity when required (i.e. run away student). A survey is being distributed to the Greater Victoria School District families to gather thoughts on the program, participation is encouraged.

- g. **Childcare Buildings-** The community survey has been completed, with 52 participants from both the school community and the neighbouring homeowners (flyers were sent to neighbouring streets). 65% of respondents approve of the Childcare Buildings with a unified message asking for better pathways, aesthetics to match the school (colour scheme) and the addition of benches, picnic tables etc. A total of \$1,386,825 has been secured to fund the 2 childcare units, dedicated play space, and additional parking requirements (on Raymond St parallel to McKenzie Ave). This budget is for the childcare building only and cannot be used for the greater integration/beautification of the school grounds, it will include a pathway from the new parking to the basketball court only as it is covered within that scope. The school is required to keep these dedicated childcare spaces at the school for 15 years, after which they can be used at the school's discretion.
- h. **Western Financial Grant-** A \$5000 grant was awarded to McKenzie for the refurbishment of the library furniture. A Library Refurbishment Committee has been formed to research flexible and child friendly options and come up with a plan. Given the anticipated overall costs this will likely be a multi-year project.

#### 6) **Future Fundraisers**

- a. **Purdy's Chocolate Order - Easter (PAC)**— Angelaine has volunteered to take this on for 2021.
- b. **Raffle (PAC)**- This could be done in May/June, or in October 2021. This will be dependent on COVID-19 (revisit in March)
- c. **Book Fair (School)**- Our librarian is looking into virtual book fair options and is hoping to have an online book fair this year, details to be announced.
- d. **Oliver's/Mabel's Labels-** Might be a good online fundraiser for June/Sept & new Kindy parents especially given COVID-19. Lisa May will investigate the options.

#### 7) **Treasurer's Report- Lana Hansen (see attached)**

- a. Money from Purdy's, Tree Chipping & Board of Education Grant have been deposited.
- b. Earthquake Kit Items have been reimbursed- \$45 over budget.
- c. \$1305 from School Cash/E-Transfers from donation drive held in school fund
- d. \$3000 is being transferred back to PAC from the school and put aside for that purpose to meet guidelines (bussing can be re-imbursed as spent)

#### 8) **Outdoor Project- Lisa May**

- a. Application is in, plans need to start if work can begin in 2021.
- b. Clarification of budget is required (currently it has not been approved), Phase 1 is \$12000-15000. The Outdoor Committee would like to know how much will be set aside for 2021. Some discussion was had as to the pros/cons of fully funding the project as it will leave the 2021/2022 School Year short, however it was agreed that everyone would like to see the Outdoor project progress this year. Shelley & Lana (Treasurers) will run some numbers and provide some information so we can put forward a motion at the Feb PAC Meeting.

- 9) **Camper Near Overpass-** Some parents had brought forward concerns on debris and then subsequently an individual camping near the McKenzie overpass which was a safety issue for students walking to school. The District of Saanich was engaged to remove the debris and the Saanich Police assisted in having the camper relocate. Our custodian does a daily sweep for safety issues on the school grounds between 6:30-8:30am but does not check the neighbouring areas, parents are encouraged to reach out to the office should they have any concerns.

**Meeting adjourned** at 7:32pm

Wednesday February 10<sup>th</sup> at 6:30pm via Zoom (link can be found in the school newsletter).

**Attachment:**

**McKenzie Pac Treasurers Report At January 13th, 2021**

Reconciled PAC Bank Balances	\$ 17,621.80
PAC Donations held in school fund	<u>1,305.00</u>
Total Funds available	<u><u>18,926.80</u></u>

**McKenzie PAC Fundraising Activities Sept-June 2020/2021**

	<b><u>Revenue</u></b>	<b><u>Expenses</u></b>	<b><u>Profit</u></b>
Cash Donation Drive	1,390.00	-	1,390.00
Purdy's Easter Chocolates- Xmas	2,202.38	-	2,202.38
Tree Chipping	2,247.15	-	2,247.15
Board of Education Grant	250.00	-	250.00
	<b>5,839.53</b>	<b>-</b>	<b>5,839.53</b>
<b><u>Pac Operating Expenses</u></b>	<b><u>Budget</u></b>	<b><u>Spent</u></b>	<b><u>Balance</u></b>
Pac meeting expenses	137.50		137.50
Supplies in support of activities	200.00		200.00
Speakers	250.00	131.25	118.75
Student/teacher Recognition	300.00		300.00
Fun Day/Hot dog day	150.00		150.00
Misc	150.00	30.00	120.00
Special Request	300.00		300.00
Earthquake	1,000.00	1,045.93	(45.93)
Beautification	1,000.00		1,000.00
	<b>3,487.50</b>	<b>1,207.18</b>	<b>2,280.32</b>

**Changes from last report:**

1. Additional donation received by etransfer
2. Reimbursement for earthquake supplies, slightly over budget
3. More cheques have been ordered for the main bank account at a cost of approx \$140
4. Purdys, Tree Chipping & BOE grant all deposited on January 7th
5. Shelley and Lana will prepare some projection figures to help determine if setting aside \$15,000 for the beautification project is feasible at this time and how it would affect next years budget