

MINUTES

McKenzie Elementary School PAC Meeting

Date/Time: 10/9/2019 6:39 PM | *Meeting called to order by:* Lisa May

In Attendance

Lisa May (Chair), Jodi Longstaff, Tracy Len (recorder), Joanna Snow, Shelley Pugh, Lauren Hudson, Debbie Bowden, Kristine Kusnyerik, Sue Webb, Angelaine Bussieres, Tchad Bussieres, Tim Bendall, Sophie Macdonald, Lindsay Kennett, Meghann Elliot

President's Report – Lisa May

Sept Meeting Minutes Adopted: motioned by Lisa, seconded by Sue Webb

Trying new long form Agenda style to give some background & try to keep on schedule. Lisa answered a question during the meeting that although the executive is working closely together, she has taken the role of president and the “collective” is not continuing as previously presented.

Treasurer Report – Kristen Kristiansen

Unavailable, 2019/2020 Budget review carried forward to Nov Meeting.

Old Business

1) Welcome Back BBQ

- Lisa reviewed Debbie Kostyk's event report
- Sales \$1173, Profit for \$849.70
- Will need to book Optimist Club in June for Sept 2020
- Suggestion of moving to Hot Dogs/Corn Roast to be discussed when planning for next year
- Motion passed to move BBQ to the third week of Sept due to parent feedback

2) Popcorn Day

- Question from Staff: Does everyone get popcorn regardless of paying? Vote carried forward to Nov to allow opportunity to review costs from last event

3) Beautification Project: Benches & Grants

- Bench work order is still pending
- Daffodil bulbs have been donated by Elk Lake Nursery to be planted in tree beds in the spring
- Grant applications are being completed by the volunteers that responded to the Facebook ad

4) Earthquake Shed

- Joanna will inquire if we can get matching paint from the school district, if not Lisa has some
- Lindsay Kennett & Tchad Bussieres have volunteered to be the painting team
- Debbie Bowden has the current earthquake inventory and will forward it to the PAC email
- Volunteer Opportunity for Earthquake Supply Co-Ordinator: includes managing inventory of supplies, replenishing supplies when required, leading the move of supplies to the shed once it has been painted

New Business

1) Special Food Days

- Report on Oct 11th Special Food Day distributed (attached), these reports are new and will be prepared for after each event
- Kristine Kusnyerik & Tim Bendall (Special Food Day Coordinators) will provide executive with a listing of when they'd like reminders to go out on Facebook & when they will be sending out reminders through the Hot Lunch system so that we do not overwhelm parents
- Motioned & passed to move Special Food Days to last Friday of the month (or as close to it as possible) for the 2020/2021 calendar
- To connect with a Special Food Day Coordinator email Tim at blue_mouse@hotmail.com

2) Parent Education Night: Thurs Oct 10th 6:30-7:30pm

- All set for tomorrow
- Grant comes from SD61, Joanna will connect with Lisa when this year's application comes in
- Ideas solicited for next Parent Ed Night, digital citizenship/screen time was suggested
- Lauren Hudson will do some research and suggest some presentation options
- Volunteer Opportunity to be the Parent Education Co-Ordinator: scheduling the presenter, ensuring technological needs, being on site for event to introduce speaker etc.

3) Halloween Dance: Thurs Oct 24th 6:30-7:30pm

- Sign Up Genius out & has healthy number of volunteers, including a DJ who has equipment & lights
- Each class will decorate a pumpkin to use for decorating the gym, a photo backdrop will be set up, all decorations will be family friendly (nothing too spooky)
- Entrance Fee: \$2/person or \$5/family
- Glo bracelets and snacks (fruit skewers, candy bags and chips) will be available for purchase
- Jodi Longstaff is the event lead, you can connect with her at youngyode@yahoo.com

4) Board Game Night: Thurs Nov 21st

- Meghann Elliot has volunteered to lead this event, she will reach out to the Board Game Café to see if this date will work and will follow-up with Lisa from there

5) Funding Requests

- Carried forward to November Meeting

6) **Santa Shoppe:** First week of December

- Sign Up Genius is ready to go out for volunteer opportunities
- Wrapping Night at Lisa's house scheduled for Nov 1st to offer a more casual setting
- Lindsay has volunteered to host some wrapping nights at the school as well
- At the Nov meeting we will be motioning on a change to style of Santa Shoppe from the purchased based event to a less wasteful event that could be open to all families ie: make & take gift event, craft fair etc.
- Jodi Longstaff is the event lead you can connect with her at youngyode@yahoo.com

7) **Tree Chipping:** Sat Jan 4th & Sun Jan 5th, 2020 (10am-2pm)

- Event confirmed with Bartlett Tree Experts
- Looking for a Banner to hang on Basketball Court, contact Tracy with any leads
- Will need volunteers with trucks for pre-arranged tree pickups during the event dates, will need to be confirmed by early Nov so it can be advertised
- Tracy Len is the event lead, she can be contacted at tracylee16@hotmail.com

8) **PAC Long Term Planning Meeting**

- Date to be set for January 2020, if you are interested in participating in this meeting to look at the long term goals, focus, and needs of the PAC please email mckenziepac@gmail.com

9) **Parent Feedback Forms**

- Received a 70% return rate, with Division 7 winning the Freezie Friday for most surveys handed in
- This feedback will be used in the Long-Term planning meeting
- Look to do another one closer to end of year with lessons learned regarding question formation, formatting, etc.

10) **Purdy's Chocolate Orders**

- Angelaine Bussieres has volunteered to run this fundraiser
- Since Christmas Orders have already gone out in many schools it was motioned to move forward with this for Easter Chocolate sales

11) **Freezie Day**

- On Nov 21st, before the release of Frozen 2 there will be a \$1 Freezie sale

12) **Winter Concert**

- The PAC will be selling Candy Canes at the concerts as a cheap and cheery fundraiser
- We will have some PAC information available for the parents/guardians in attendance

- John Kelly is our new evening custodian (he also happens to be the drummer in Ms Salido's Band, Bobby Dazzler!)
- Laurie Bailey (Counsellor) is on medical leave and will only be in attendance one day a week. Joanna is working on finding a replacement for the rest of the counselling time
- Janet Buchanan (Admin Assistant) is having some medical concerns, please be patient as some absences may be required which slow the office down
- Provincial Pro D Day: Often involves travel to larger conferences/training, each teacher/admin will attend a different professional development seminar which is chosen by the individual teacher
- Matt Christie, our Social-Emotional Wellness Teacher and school SOGI rep, will be hosting a SOGI Meetings prior to the PAC Meetings (5-6pm) on Nov 13, Feb 12, and May 13. Look for more information closer to those dates
- The School is entering CBC's [Canadian Music School Challenge](#) where the whole school will be in a video to compete for \$5000 in music equipment, we will be performing the 2020 Parolympic theme song "Shine" by Eva Avila
- Classes are settled and the numbers are down (some families moved out of the district) so there are some classes that are lower than class minimums
- The Learning Disability Audit is complete, all students maintained their designation
- Teachers are currently in contract negotiations, hopefully we will not see a strike but that is something that is a possibility as the negotiations have been ongoing since the last school year

Adjournment: 7:47pm

Next Meeting: Wednesday November 13th, 2019 @ 6:30pm