

MINUTES

McKenzie Elementary School PAC Meeting

Date | time 11/14/2018 6:34 PM | *Meeting called to order by* Michelle Cunningham

In Attendance

Michelle Cunningham (chair), Joanna Snow, Debbie Kostyk , Stacey McCutcheon, Jodie Longstaff, Lindsay Kennett, Tim Bendall, Lauren Williams , Debbie Bowden, Tracey Len, Chrissy Bell, Lisa May, Kristen Kristiansen, and Kristine Kusnyerik (recorder)

President Report – Debbie Kostyk

Debbie Kostyk has had to step back from her role as President. Michelle Cunningham (Vice President) and the rest of the Executive and key PAC members have stepped in to pick up tasks. Debbie will stay as involved as she can be.

Treasurer Report – Kristen Kristiansen

The budget approved at the last meeting was tweaked slightly to accommodate the purchase of yoga mats; \$500 was moved from seasonal to sports equipment.

Tim Bendall will contact Andrea Jardim regarding the donation of lightly used yoga mats he obtained.

Outside play equipment (horseshoes, Frisbees, balls, SkipIt etc) have been ordered with the Campbell food labels points and should arrive in January.

Old Business

Popcorn day – a small profit was made - \$22.

Baseball Gloves – 30 gloves have been donated with the assistance from Michael Chewpoy of Lambrick Park and should arrive the week of November 19th.

New Business

Special Food Day - The pizzas were cut incorrectly which caused considerably extra work for the volunteers. The new pizza vendor, Boston Pizza Saanich Plaza quickly worked with the PAC to resolve this issue moving forward. Kristine K will review if the Hot Lunch system setting to see if parents can change orders post placement.

Movie Night – Thursday, November 22, 2018 – **Hotel Transylvania 3!**

Kristine Kusnyerik will lead movie night with the assistance of Tracy Len and Lindsay Kennett. Joanna will ensure the projector is set up and washrooms are locked off. Kristin K will prepare both floats. The movie to be played and raffled off is Hotel Transylvania 3.

Santa Shoppe wrapping

Discussion ensued about the labour intensity of this popular event. Lisa May and Jodie Longstaff discussed some thrifty online shopping sites which could save the volunteers considerable time. The committee will meet post PAC meeting to continue discussions. Michelle C will prepare a poster to be posted on Facebook etc.

Water Bottles – research in to the bottles continues.

PEF grant – has been applied for which should result in \$250 to be used towards a guest speaker. The PAC is looking for a parent that might organize this one night event with the guidance of the PAC Vice President.

Playground Update - The playground committee has met and has made great progress. They have created a staged plan totaling \$100,000 and have started tracking grants that can be applied for. Michelle Cunningham is happy to review and grant submissions and tweak accordingly since this is an area of her expertise.

It was **MOVED** by Lisa May, **SECONDED** by Tracey Len that stage 1 of the playground plan proceed if approved by SD 61 and The District of Saanich. **PASSED**

Stage one could see 9-13 trees planted this school year and some safety changes to the site.

Reading information night for parents – Joanna Snow will follow up with the two experts on reading to confirm their availability and Lisa May will organize this event.

Communicating Student Learning and Fresh Grade information night for parents – A letter will be sent home to parents advertising this event. The PAC will create a poster to be posted on Facebook.

Joanna – Principal Appraisal

Prior to Christmas a short survey will be circulated to parents via the weekly memo reminders. Parents are encouraged to complete and provide honest feedback.

NED show

Joanna Snow is looking for parents volunteers to sell yoyos the week after the NED presentation the week of November 26th. The yoyos are priced as follows: \$8 glow in the dark, \$10 boomerang, \$15 accelerator. If you have availability to sell the yoyos at the end of each school day please stop by the office or contact the PAC for more information.

Tree Chipping - will take place the weekend of January 6 & 7, trees be brought to the school for chipping by donation. Tracey Len has organize this event. Michelle Cunningham or Debbie Kostyk will have a truck and driver for pick-ups 3 km away from the school.

Admin Report Principal/Vice Principal –Joanna snow

First Parent **SOGI** evening took place Thursday November 15th.

The **Optimist Club** donated gently used bikes to the school and have donated \$150 to the Christmas Hamper fund. Once again this year there has also been an anonymous \$200 donation from a teacher. Joanna Snow will look into if purchasing of insurance by the PAC is permitted if the small Optimist Club bus was booked with a parent/volunteer driver.

The administration was happy with the delivery of **photo day** however there was some unfavorable feedback from parents. Parents are encouraged to email the PAC with their feedback. Parents are also encouraged to follow up directly with the company.

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Next Meeting: December 12, 2018 at 6:30 pm.