

MINUTES

McKenzie Elementary School PAC Meeting

Date | time 10/10/2018 6:34 PM | *Meeting called to order by* Debbie

In Attendance

Debbie Kostyk (chair), Tracy Dahl, Stacey McCutcheon, Jodie Longstaff, Alison Sheehan, Shane Ruljanchich, Michelle Cunningham, Sonja Yli-Kahila, Tim Bendall, Sonja Yli-Kahila, Kristin Godwin, Debbie Bowden, Tracey Len, Sunny Jun, Andrea Jardim, Lisa May, Sue Webb, Kristen Kristiansen, and Kristine Kusnyerik (recorder)

Treasurer Report – Kristen Kristiansen

Please find below (appendix A) the 2018/2019 McKenzie PAC budget that was approved at the meeting via the following motion:

It was **MOVED** by Sue Webb and **SECONDED** by Tracy Len
that the 2018/2019 McKenzie PAC budget be approved as presented.

CARRIED

It was discussed that the gaming license was applied for and has been approved. In future years if there is a change in the treasurer's position the new treasurer should be trained in the gaming license application process.

Old Business – Debbie Kostyk

Welcome Back BBQ – The event went well despite the poor weather; profits were similar to last year's total. The Optimist Club was of great help and they are willing to assist at future BBQs and with other school events.

Picture Day went well. Parents seem mostly happy with the new company.

New Business – Debbie Kostyk

Special Food Days

132 orders have been placed for the first special food day, (Subway/Sushi) October 12th. Any comments or concerns can be forwarded to the special food day coordinator Kristine Kusnyerik at kkusnyerik@shaw.ca.

Santa Shoppe wrapping schedule

Sign Up Genius has been scheduled for all school events and will be sent out to all parents prior to events to source volunteers (unless parents unsubscribe). Santa Shoppe wrapping is going well; more hands are always welcome at this fun event.

Movie Night – Nov 22, 2018

Michelle and Kristine will work together to organize this fun event. The PAC will sell Boston Pizza slices (new pizza vendor) and other concession items. The movie will be Hotel Transylvania 3 and one child will be drawn to receive the movie at the end of the event. Lisa May will organize the spring movie night.

It was suggested that a board game night put on by Interactivity might be a fun school event later on in the year.

Debbie K and Michelle C will work together to order approximately 500 water bottles with the McKenzie logo on them which will be for sale at upcoming PAC events.

Refine playground addition/outdoor learning space

\$2000 is being set aside each year to save towards these capital upgrades. The following committee has been struck to discuss options: Kristin K, Lisa M, Tim B. Lisa M has taken the lead on landscaping changes at McKenzie and is kindly donating her landscape design services. Lisa has already acquired approval from Saanich to plant some trees as early as February. She has created some detailed landscape plans as a starting point for the committee to review. Thank you Lisa!

It was discussed that any play structures would need to be inspected to ensure CSA standards however a landscape contractor can supervise the work with the assistance of parent volunteers. Schematics will need to be approved by the district prior to work taking place. Ms. Sunny had applied for a TD grant for the nature playground however wasn't successful. She felt if the PAC applied next year with the plans they have in place they may be successful; there is no limit on the amount that can be applied for. There currently is no School District funding for this capital upgrade.

Debbie K is reviewing if there are any warranties and our current play structure since she noticed some rusted bolts etc.

Other items discussed:

- Lisa will review her supplier pricing on flower baskets for Mother day sales to see if pricing is better than current vendor.
- Sanjiv Galhon would like to see a Gagga Ball Court installed at a maximum cost of \$5000
- Michelle C discussed that Glenwood Meats will give a percentage back in gift cards for purchases made by parents. She will organize a collection jug for receipts similar to that of Country Grocer to be placed in the same area outside of the school office.

PAC Grade Rep parents

To be tabled until next meeting when Mrs. Snow can report on what assistance teachers need from parents.

Volunteer Opportunities

There are many volunteer opportunities. Parents are to keep an eye on Facebook Posts and Sign Up Genius emails.

Feb 21st Dance – Ms. Sunny will see if Ms. Salido's band would be an option for the entertainment. If not there is a sound system at the school that can be used.

Clothing Exchange – is located in the boys change room. The room will be open to parents to peruse the clothing or drop off donations each Wednesday from 8:30am to 9:30am starting October 17th for one month at first; Sue will be present to assist. Outside of these times parents may request access at the office during school hours.

Teachers Report –Andrea Jardim

Teachers are thankful for the PACs efforts.

Admin Report Principal/Vice Principal –Sunny Jun

The interior of the school is being painted. Three classes are complete.

The outdoor painted circuit will not be completed until the spring due to SD project workload.

The school has received a \$5000 Maker Fair grant which will be used for an event led by teachers which will see students learning a variety of trade skills (carpentry – hair styling). Parents with such skills are encouraged to volunteer.

Grade 4 learning assessment (FSAs) are to commence next week

Mrs. Snow, Ms. Sunny and Debbie Kostyk met with the Optimist club. They are keen to work with the school administration and PAC. They will assist with sourcing donors for the Santa Shoppe and plan to donate some refurbished bikes and helmets. They also have a 15 passenger bus we might be able to access if there was a parent/teacher with a class 4 drivers license that is available for driving.

The PAC has received a \$200 Parent Education Grant. They are looking into another presentation by Allison Rees; they may combine with North Ridge which would see all costs for the presentation covered.

Staff is interested in booking Ned's Mind Set for a 45 min school performance for all kids that would teach students about learning and growing in an interactive way. There will be no cost for the event, the performance group just asks that there merchandise be present for sale to those students that are interested.

Teachers would like to purchase yoga mats for in the gym and for in the classrooms. It was suggested that a yoga instructors be retained to teach lessons.

Sanjiv Galhon would like baseball gloves. Michelle C will look into sourcing some used gloves from Lambrick Park

Halloween – Costumes will be permitted this year with the exception of weapons and masks. Dressing rules will be discussed with the students.

10/13/2018 8:01 PM

Next Meeting: November 14, 2018 at 7:50pm.

MCKENZIE PAC BUDGET 2018-2019

	BUDGET 18/19	BALANCE
<u>PAC OPERATING EXPENSES</u>		
1. Office Supplies & Expenses	\$100.00	\$100.00
2. Contingency Fund	\$2,000.00	\$2,000.00
3. Supplies in support of activities	\$350.00	\$350.00
4. Speakers	\$250.00	\$250.00
5. Special Request	\$300.00	\$300.00
6. Earthquake	\$0.00	\$0.00
		\$0.00
<u>STUDENT ACTIVITIES (Recreational)</u>		\$0.00
7. Student / Teacher Recognition	\$300.00	\$300.00
8. Seasonal activities	\$500.00	\$500.00
9. Fun Day/Hot Dog Day	\$300.00	\$300.00
10. B-Day pencils and Lunch supplies	\$350.00	\$350.00
11. Sports Equipment & Uniforms	\$500.00	\$500.00
12. Playground Equipment	\$180.00	\$180.00
13. Bus Transportation.	\$2,750.00	\$2,750.00
<u>STUDENT ACTIVITIES (Cultural)</u>		\$0.00
14. Performing Arts	\$950.00	\$950.00
<u>STUDENT ACTIVITIES (Educational)</u>		\$0.00
		\$0.00
15. Misc	\$500.00	\$500.00
16. Music	\$500.00	\$500.00
17. Classroom Educational Aids 140/class	\$1,540.00	\$1,540.00
18. Student Agendas	\$750.00	\$750.00
19. Assistance for field trips	\$500.00	\$500.00
20. Lessons -swim/skate/PISE	\$3,900.00	\$3,900.00
21. Library Resources	\$760.00	\$760.00
TOTAL	\$17,280.00	\$17,280.00