

# MINUTES

## McKenzie Elementary School PAC Meeting

*Date | time* 6/13/2018 6:34 PM | *Meeting called to order by* Debbie

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### In Attendance

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Debbie Kostyk (chair), Kristen Kristiansen, Michelle Cunningham, Melanie Postle, Joanna Snow, Debbie Bowden, Stacey McCutcheon, Lisa Schneider, Sue Webb, Tracy Len and Kristine Kusnyerik (recorder);

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### President's Report – Debbie Kostyk

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It was discussed that the President's role moving forward should be that of an overseer, with committees in place to run events. Due to the lack of volunteers in the past the president has been tasked with overseeing as well as participating in most PAC initiatives resulting in 10-15 hours of work each week. Moving forward if there are not enough parent volunteers PAC initiatives will need to be scaled back. The PAC will be present at the Welcome Back BBQ September 20<sup>th</sup> to promote the PAC and volunteer opportunities.

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### Treasurer's Report – Kristen Kristiansen

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The treasurer provided a verbal report noting the success of most PAC events. See attached report.

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### Old Business – Debbie Kostyk

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**Spring Fair** – In spite of the rain, missing pizza delivery, and reduced student and parent volunteers, the spring fair was a success. The Grillvarado and button maker were a good addition to the event. Stelly's has granted us permission to use the button maker at future events however it was discussed it may be a good investment for the PAC to purchase one. Due to the PAC's capacity to run events it was decided to hold the Spring fair every 2<sup>nd</sup> year with a Walkathon to be held on the odd years.

**Spring Raffle** – To encourage student participation it was suggested for each book sold by a student their name be added to a draw for a prize and that there be a 2<sup>nd</sup> place prize for the classes that sell the most raffle books (pizza for the top class, and donuts for the second class).

**Safe** – Price's Alarms kindly donated a safe to the PAC. A thank you letter was reviewed at the meeting and will be sent to them.

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### New Business – Debbie Kostyk

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**Hot Dog Day** – All is in order for the upcoming hot dog day. Kari-Ann will set up with assistance from the Grade 5 class. Ms. Snow will hand out the remaining Spring Fair candy bags to the students at the end of the day.

**Staff appreciation lunch** – will be held June 27<sup>th</sup>. The menu is diverse with many gluten free options.

**Special food** – Kristine K and Debbie K provided an update and noted the following changes for the new school year resulting from parent feedback: special food day will be scheduled no more than once per month and a new pizza vendor will be sourced.

**Water bottles** – Some further options for branded water bottles were reviewed which could be sold at future PAC events to align with the installation of the new water bottle filling stations. A decision on the type and quantity of bottles to be purchased will be made by way of a PAC committee over email.

**Monk schools supply order** – is now an initiative of the school administration. There was a reported error with the donation link circulated however it may now be resolved.

**Welcome back BBQ** will be held September 20<sup>th</sup>. Jeff Cunningham will pick up the Grillvarado and Steve Beaulieu will help grill. The event will start at 5pm with a gathering in the gym from 5:15-5:45 where presentations will be made by the school administration and the PAC. Kristine K and Michelle C from will be present with Chrome books to assist parents in signing up for the hot lunch system and facebook webpage. Debbie K will send out the Sign Up Genius.

#### **Elections:**

**President- Debbie Kostyk** was nominated by Kristine Kunsyerik for the position of president for the 2018/2019 school year and was willing to let her name stand. **PASSED**

**Vice President – Michelle Cunningham** was nominated by Debbie Kostyk for the position of vice president for the 2018/2019 school year and was willing to let her name stand. **PASSED**

**Secretary** – Kristine Kusnyerik was willing to let her name stand for another year. **PASSED**

**Treasures** – Kristin Kristiansen was willing to let her name stand for another year. **PASSED**

**Grade Representative** – *This item will be carried forward to the September 12, 2018 PAC meeting*

**Grade 1:** Tracy Len put her name forward for Grade 1 representative. **PASSED**

#### **2018/2019 Calendar –**

The 2018/2019 calendar was reviewed and dates were plotted for all key PAC initiatives.

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#### **Teachers Report**

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No report.

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#### **Principal's Report – Joanna Snow**

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Thursday June 21<sup>st</sup> at 1pm is a celebration for Indigenous Day.

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#### **Vice – Melanie Postle**

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New Staff Hires: Heather Liss will be returning next year.

Jen McDonald has been hired to teach kindergarten

There are many blended classes.

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**Meeting Adjourned:** 8:33pm

**Next Meeting:** Wednesday, September 12, 2018 6:30pm.

MCKENZIE PAC Year End Summary 2017/18

	SALES	SPENT	BALANCE
Santa Shop	\$2,451.45	\$1,373.18	\$1,078.27
Family BBQ	\$1,209.18	\$580.87	\$628.31
Save Around Books	\$3,475.00	\$1,737.50	\$1,737.50
Special Food Day	\$8,631.50	\$4,293.64	\$4,337.86
Popcorn Days	\$206.70	\$228.27	-\$21.57
Movie Nights	\$1,462.40	\$701.29	\$761.11
Raffle	\$1,559.95	\$614.60	\$945.35
Tree Chipping	\$1,700.95	\$0.00	\$1,700.95
Family Dance	\$586.95	\$256.85	\$330.10
Spring Fair	\$2,051.05	\$1,027.73	\$1,023.32
Flower Baskets	\$1,520.00	\$1,047.20	\$472.80
	\$24,855.13	\$11,861.13	\$12,994.00
Gaming Grant	\$4,300.00		\$4,300.00
Budget Expenses		\$12,485.75	-\$12,485.75
<b>TOTAL</b>	<b>\$29,155.13</b>	<b>\$24,346.88</b>	<b>\$4,808.25</b>