

MINUTES

McKenzie Elementary School PAC Meeting

Date | time 12/13/2017 6:33 PM | *Meeting called to order by* Debbie

In Attendance

Debbie Kostyk (chair), Kristine Kusnyerik (recorder), Melanie Postle, Joanna Snow, Michelle Cunningham, Debbie Bowden, Tracy Len, Alison Sheehan & Karin Froese.

President's Report – Debbie Kostyk

Debbie Kostyk announced that Michelle Cunningham will be returning to the PAC in the role of Co-President starting in January 2018. She still stressed the need for committees to allow for events to continue.

The following committees are currently in place:

Santa Shop – Lauren Williams and Courtney Hawley. Debbie Bowden created an extensive reference guide.

Spring Fair – Tracy Len, Michelle Cunningham and Kristine Kusnyerik. Debbie Bowden will meet with the past president to create a reference guide by the end of January. She will also ensure the deposit is paid for the dunk tank.

Treasurer's Report – Kristen Kristiansen

The treasurer was absent and therefore there was no report. Debbie Kostyk reported that she and the treasurer have had numerous frustrations with Coast Capital around access to the PAC account. They are doing their best to resolve this issue.

Old Business – Debbie Kostyk

Santa Shop was a success. It seems worthwhile to continue shopping hours after school. There were a good number of volunteers. Inventory was slightly short. Debbie Kostyk reported that \$4,200 was the gross sales. (Note correction that this should have been \$2,400).

Movie Night netted \$316.91 (\$713.90 sales less \$396.99 in expenses).

Save Around Coupon books was extremely time consuming having to track down payments and dealing with the representative which is no longer local. It was decided not to continue this fundraiser next year.

Childhood Anxiety presentation in November in lieu of the November PAC meeting was a huge success.

New Business – Debbie Kostyk

Tree Chipping – is scheduled January 6/7th led by Michelle and Colin Schmit. Debbie Kostyk reported that she has a reference guide for this successful fundraiser to be referenced in future years.

Raffle – Kristine Kusnyerik discussed the challenges with the gaming license regulations to permit online sales. She will need to confirm if the selling of raffle books online for the purpose of the ease of fund collection would be permitted. The coupon books would still be printed at Camosun College and numbered by the PAC for a draw to

take place on May 17th. Tracy Len has donated a Butchart Garden gift basket as a raffle prize. \$25 Country Grocer gift cards will be donated by the PAC.

Special Food Day – Pizza will be sold by the slice in future as well as special food days will be set up individually moving forward to allow for flexibility of ordering by the parents. Kristine K, Michelle C, and Debbie K will get together over the holiday break to set up the remaining 2018 dates. Karin Froese discussed that she has catered in the past and suggested small item catering as an option (nacho day etc). Kristine K will create a survey to be converted to a google forms by Michelle C and circulate to parents for their feedback on special food days.

Spirit Clothing - Michelle Cunningham suggested that spirit clothing be sold year round as a fundraiser. The items could be promoted throughout the year and ordered whenever parents chose.

PEF Grant – was received. It was discussed that the \$250 in funds should be placed towards a speaker that could present on resilience. Debbie K suggested Alison Reese.

Teachers Report

No teacher.

Principal's Report – Joanna Snow

Please see the attached presentation by Joanna Snow explaining the schools funding and the difference between public and non public accounts. Staff is not permitted to close public accounts however have more control over the non public accounts. It was noted that hosting international students is not only an enriching addition to the school however a good source of revenue; three students are being hosted this year generating \$10,000 in revenue.

Staff will be looking at holding a Fresh Grade information night for parents in February.

Debbie Kostyk will attend the January 10th staff meeting to discuss the hot lunch program and various other items.

Vice – Melanie Postle

1. Discussed Fresh Grade and the planned training night. Discussion ensued concerning the printing of reports from the system. FreshGrade reports are not generated for K-3; therefore, there will not be a report to be printed until the end of the year. Post meeting update: *At the end of the year, students will receive a summary report. For Grades 4 and 5, the students receive a summary report each term containing letter grades. These reports are posted on their portfolios, they are not printed and sent home.*
2. Story Studio coming in April. Thank you to the PAC.
3. Sierra Club will host a field trip for the two kindergarten class where they are taken on an informative walk around the neighbourhood to learn about native plants.
4. Melanie Postle has been working with staff at Swan Lake to arrange for some free field trips.
5. The grade 5 students have been working with an artist in resident to create a piece of art that will be converted by The District of Saanich's graphic department to attach to the new bridge at Swan Creek to open in May.
6. Tennis lessons are being held three days a week this term and next. These are 100% free quality lessons currently being taught to six classes. All classes will be provided this clinic next year.
7. Staff has applied for Rocks and Rings (curling lessons in the gym) for two days.
8. Many classes held a coin drive for Santa's anonymous resulting in approx 8 classes being able to purchase gifts for children in need.

9. The successful hamper drive will see hampers being delivered to 8 families in need. Thanks to a teacher's anonymous donation of \$500 fresh produce will be added to these hampers.
10. The removable performance stage is in need of replacing. Stelley's carpentry class will be approached to see if they have an interest in taking on this project. It was requested that the PAC be given an estimate of the cost of materials for this project.
11. The outdoor circuit will not be painted until the Spring. Painting cannot take place from Oct-Mar.

Next Meeting

10/1/2017 6:30 PM

The next PAC meeting will be replaced with an Anti bullying BCTF Presentation requiring registration.

The next official PAC meeting is to be held 14/2/2017 at 6:30pm

Adjourned at 8:03 PM

There are two types of budgets within the school

Public: allocated from the board on a per pupil basis based on projected numbers from previous year

We are responsible for allocating from one main account to the following:

- Supplies & services
- Growth plan (School Goals)
- Clerical draw time
- Equipment and technology purchases
- Instructional supplies
- Inclusive learning (school and district based)
- Inclusive learning release time (IEP meetings)
- ELL,, library, music, PE, Intermediate classes, primary classes, Arts Education

Some is through formula, others based on past practice

Non Public: mostly fundraising money or money provided by PAC allocations (these cannot be shifted to Public and Public cannot be shifted to Non Public)

We can create or close accounts and currently have:

- Music
- Library
- Athletics
- Classroom activity X 11 divisions
- Student services (agenda funds)
- Field trips
- Grade 5

We also receive targeted funding for:

- Community Link
- Ready Set learn
- Strong Start
- Enhancing Learning Grants
- Aboriginal Education
- International Students

These budgets cannot be moved around and are reported on yearly in various ways.