

MINUTES

McKenzie Elementary School PAC Meeting

Date | time 2/14/2018 6:33 PM | *Meeting called to order by* Debbie

In Attendance

Debbie Kostyk (chair), Kristine Kusnyerik (recorder), Sue Web, Melanie Postle, Joanna Snow, Michelle Cunningham, Debbie Bowden, Tracy Len, Lauren Williams, Kristin Kristiansen.

President's Report – Debbie Kostyk

It was discussed that the PAC contributes approximately \$12,000 each year to the school and therefore this should be set as our revenue goal with the balance to be transferred to a savings account.

It was **MOVED** by Debbie Kostyk, and **SECONDED** by Michelle Cunningham
That the revenue from the 2018 tree chipping be transferred to a savings account.

CARRIED

It was suggested that surpluses reviewed in May of each year with a motion made to transfer funds to a savings account.

Discussion ensued regarding an outdoor learning space. It was discussed that a proper nature space must meet various guidelines. Other ideas discussed were as follows: a play area for the older students; a structure installed in stages to allow current students and future students the opportunity to enjoy a new play area; the assistance of parent labour.

The outdoor circuit will be painted between April and October 2018.

Treasurer's Report – Kristen Kristiansen

All events have been profitable with the exception of popcorn day.

The PAC event statement was reviewed and our profit to dates is \$2,844.84. At the end of the school year, fundraising events will be reviewed to see if any should be amended to ensure revenue goals are met.

Old Business – Debbie Kostyk

Tree Chipping

\$1700 profit with no expenses. Tracy Len agreed to coordinate this event in 2018. Debbie Kostyk will provide her with the event manual; her husband has also agreed to drive to gather trees.

Discussion ensued regarding PAC volunteers and how some parents may not be aware of what volunteer opportunities are available (such as a parent education coordinator). It was suggested we add a "help wanted" section to future newsletters. Kudos to Alison Sheehan for doing such a fabulous job promoting McKenzie events and initiatives on Facebook.

Michelle Cunningham will review the Costco fundraising opportunity which kicks back money via a Costco gift card for new parent memberships or renewals (past members of a year or greater).

Anti-bullying presentation

It was a small turnout but a good event. In future, events like this will be promoted on the Strong Start board.

Special Food Day

Discussion ensued regarding the HotLunches system which has been a steep learning curve for both the PAC and the parents. Debbie Kostyk removed the pay pal fees. There has been feedback that some parents find the pricing a bit steep and that they would like to see alternate payment methods to PayPal and Etransfer. Janet has taken cash payments from a few parents and has made a payment from the school on their behalf via the HotLunches system. It was discussed that ordering on the last special food day was down due to delays in special food days advertising the event.

The survey to be sent to parents concerning Special Food Days was reviewed, revised and approved for circulation.

The following additions were discussed: that a few lines be added thanking parents for their patience. A few amendments discussed were as follows: An opening sentence stating that we “appreciate your feedback so that we may improve special food days; an explanation of the time commitment of a special food ay volunteer (1 hour); what educational seminars would you like to see in future (ex. Grandparents raising children etc.); Is there anything else you would like your PAC to know; What is the easiest way to contact you.

New Business – Debbie Kostyk

Start Saving for outdoor learning space and refine fundraising goals - see above

Family Dance, February 22 – Theme Space

Tasks were discussed as follows:

Michelle Cunningham: Event Coordinator; ordering of pizza and overseeing of concession; she will pick up prizes and black lights, potentially.

Colin and Michelle: DJs

Carry Ann: Popcorn

Leadership: decorating

Faculty Representative: Jen Wanless

Kristine Kusnyerik: purchase additional concession supplies from Costco.

The Givens – presentation by Allison Rees

Presentation is Monday, March 5th at 6:30pm. Registration required via EventBrite. There will not be childcare onsite.

Fundraiser suggestion from Mrs. Schneider – Christmas Cards

Mrs. Postle has agreed to take on this fundraising event that would see students art turned into Christmas cards for purchase by family members.

Motion to buy a safe and discuss shipping container for earthquake kit

Tracy Len will request a quote for a safe from Price’s Alarm.

Mrs. Snow will discuss with facilities if shipping containers would be permitted on site as a potential option for earthquake supply storage. It was discussed that life straws would be a good addition to the earthquake kit however funds would need to be raised to purchase. It was suggested that water be rotated to ensure water soon to expire be sold at PAC events.

Spring Raffle

Kristine Kusnyerik has not completed this task however will follow up with those present with an answer to online raffle ticket sales via email this week.

Walkathon

This was suggested as a simple fundraising event. Students collect pledges that are handed in to their teacher, dress up, walk, have fun and have a chance to win prizes.

Movie Night

The next movie night was March 8th. Coco was chosen as the movie.

Teachers Report e

No teacher.

Principal's Report – Joanna Snow

A parent had some interesting suggestions for the clothing exchange. She will have that parent be in touch with Debbie Bowden to explore those suggestions. The clothing exchange is in need of larger sized pants.

Staff has applied for two grants: Staples Echo Grant that would allocate up to \$20,000 towards school technology and Chapter Indigo Grant which is a literacy based grant.

A few faculty have acquired \$1000 to be placed towards the purchase of Chrome Books.

Mrs. Snow is monitoring and reviewing student attendance.

She discussed that preliminary student numbers have been reviewed and 38 out of 40 kindergarten spaces have been filled. The number of designed students will be reduced significantly which could impact the Educational Assistant support.

Vice – Melanie Postle

She discussed the extracurricular activities as follows:

- Leadership – held once or twice per week (grade 5)
- Maker space – which sees building items such as arcade machines (all grades)
- Environmental, Bell Club and Stamp Club (all grades)
- Cross Country & Choir (grade 3-5)
- Dance (grades 4-5)

Ready Set Learn was a success.

Bruce Deacon, Former Olympic Marathon runner along with Rob Reid of Front Runners may support the silent bike initiative to see more bikes purchased for the school.

Currently there are two student teachers at the school.

New vests were purchased for the leadership students who will be sporting them while facilitating “old school” games on the playground.

Staff is working towards purchasing new team jerseys.

It was discussed that the funding that was used for PICE was allocated to the tennis lessons. The tennis lessons were delivered at no cost so the funds were applied to swimming and staking lessons.

Next Meeting - March 14, 2018 at 6:30pm

Adjourned at 8:03 PM